

EM LawShare

Training Programme Brochure 2018 - 2019

Anthony Collins
solicitors



Geldards
law firm

FREETHS

brownejacobson
law. less ordinary.

¹Bevan Brittan 

SHARPE PRITCHARD[®]
SOLICITORS AND PARLIAMENTARY AGENTS

Contents

| | Page |
|--|------|
| 1. Introduction | 3 |
| 2. Venues | 3 |
| 3. Cost | 3 |
| 4. How to book | 4 |
| 5. SRA approach to continuing competence | 4 |
| 6. Cancellations Policy | 5 |
| 7. Courses at a Glance | 6 |
| 8. Training Programme | 9 |

1. Introduction

The EM LawShare consortium began in 2006, and since that time has offered legal advice on topics of the law to a variety of local authorities, on a wide range of issues affecting those in the public sector.

There are seven firms who have been chosen to provide legal advice namely; Anthony Collins, Bevan Brittan, Browne Jacobson, Freeths, Geldards, Sharpe Pritchard and Weightmans.

This Training Programme is organised and the courses presented by lawyers from the seven firms who are specialists in their field. We are also delighted to welcome experts from Local Authorities and specialist skills trainers as presenters on some of the courses.

2. Venues

Courses are held at locations in the East Midlands; Leicester, Nottingham and Derby, with some courses repeated in Birmingham, Sheffield, and London.

Lunch is provided by the hosting firm at 1pm.

We also offer a number of courses remotely via video conferencing:

From Browne Jacobson Nottingham to Birmingham and London; and

From Freeths Nottingham to Leicester, Birmingham, Manchester, London and Sheffield.

Where available, this is indicated on the course information.

(Please note we offer the option to attend some courses via video conference at another location to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can).

3. Cost

With the exception mentioned below courses are free to attend.

This year we have included two half day skills courses, delivered by Marlborough Training Limited, on 'Influencing and Negotiating for Success' and 'Workload Management using Project Management Principles' course. There will be a small charge of **£20 plus VAT per delegate, per course**, simply to cover the cost of hiring an external trainer.

We welcome your feedback on this addition to the Training Programme and hope that, despite the small charge, you find these additional skills courses good value.

4. How to book

If you would like to book a place on any of the courses please either:

Visit the website emlawshare.co.uk or

Contact us using the information below:

Julie Scheller

Tel: 0845 272 5701

Email: julie.scheller@freeths.co.uk

To obtain information for all forthcoming courses, please visit <http://www.emlawshare.co.uk/types/events/>

Please feel free to pass this information to colleagues (both legal and client departments) who may wish to attend the courses.

5. SRA approach to continuing competence

From November 2016 the SRA has removed the requirement for solicitors to undertake 16 hours per year of CPD and has replaced this with a requirement for individuals to make an annual declaration confirming they have reflected on their practice and addressed any identified learning and development needs.

The SRA have issued a Competence Statement to clarify what they mean by a proper standard of service.

EM Lawshare has considered the Competence Statement and the new requirements in detail and tailored the 2018/19 Training Programme to be fit for purpose under the new approach. In practice, this means:

- A broad range of courses covering core technical legal areas. To help members demonstrate competence in their field courses are grouped together in a modular approach focussed around themes
- An increased number of skills courses. We have included, on a trial basis, courses on 'Influencing and Negotiating for Success' and 'Workload Management using Project Management Principles' for which there will be a small charge of £20 plus VAT per delegate, per course (to cover costs). The courses will be delivered by an external trainer and we hope you will see them as a welcome addition to the programme.
- A requirement on presenters to introduce reflective learning within courses and ensure that all courses include practical and interactive elements
- Each course outline will indicate which areas of the Competence Statement are covered within the course and any interactive elements

In October each year we will create a personalised Development Record for everyone who attends an EM Lawshare Training Course. Any reflections that you note on your feedback forms will be added to help you demonstrate compliance with the SRA regulations.

6. Cancellations policy

Booking confirmation

You will receive a confirmation message within 48 hours of completing your booking for any of these courses. Further instructions will be sent at least one week before you are due to attend the course.

Payment

Except for the skills courses 'Influencing and Negotiating for Success' and 'Workload Management using Project Management Principles', EM LawShare courses are free to attend. In exceptional cases, you may be asked to make a returnable deposit in accordance with the Cancellation and Non-attendance Policy below.

Cancellations and non-attendance

If you cannot attend a course you are booked onto, you should cancel by emailing julie.scheller@freeths.co.uk or phone 0845 272 5701. Your email should state clearly the title and date of the course and should be sent at least 48 hours before the course is due to start. We appreciate that this may not be possible in all circumstances, but if you fail to attend and fail to give the required notice on four occasions in a twelve month period we reserve the right to require a £50 deposit before accepting any future bookings from you. The deposit will be returned if you do attend.

N.B. It is your responsibility to sign in at the course and if you do not you are deemed to be absent for the purposes of this policy.

Unforeseen circumstances

We reserve the right to cancel courses, change venues and substitute course presenters at our discretion.

Further help and support

If you require further assistance please contact Julie Scheller on 0845 272 5701 or email julie.scheller@freeths.co.uk

7. Courses at a Glance

| Course Title (by Work Area) | Birmingham | Derby | Leicester | London | Nottingham | Sheffield |
|---|------------------|--------------|------------------|--------|-------------------|-----------|
| Adult Social Services | | | | | | |
| Theme: Adult Social Services | | | | | | |
| Clients in care and safeguarding issues | | | | | 29 October 2018 | |
| Civil Litigation | | | | | | |
| Theme: civil litigation | | | | | | |
| Traveller Injunctions | | | | | 25 September 2018 | |
| CPR Comprehensive Update | 18 December 2018 | | 6 November 2018 | | | |
| An Introduction to the Coroners Court for Local Authorities | | | | | 29 January 2019 | |
| Responsibility towards Children and Young People including Disclosure in Children's Services Claims and their impact on social care provision | | | | | 6 February 2019 | |
| Judicial Review Masterclass | | | 12 February 2019 | | | |
| Criminal Litigation | | | | | | |
| Theme: Criminal litigation | | | | | | |
| RIPA Update | | | | | 22 January 2019 | |
| Conducting Local Authority Prosecutions | | 6 March 2019 | | | | |
| Planning Highways and Environmental | | | | | | |
| Theme: Planning, Environmental and Highways law | | | | | | |
| Environmental Law Update | | | | | 25 July 2018 | |
| Planning and Highways Update | | | | | 27 September 2018 | |

| Course Title (by Work Area) | Birmingham | Derby | Leicester | London | Nottingham | Sheffield |
|--|------------------|------------------|----------------|------------------|------------------|-----------------|
| S106 Masterclass | | | | 13 November 2018 | 22 October 2018 | |
| Introduction to Planning for Junior Solicitors | 13 December 2018 | | | | 20 November 2018 | |
| Conveyancing and Property | | | | | | |
| Theme: Land acquisition, appropriation and disposal | | | | | | |
| Commercial Landlord and Tenant Update | | | | | 27 June 2018 | |
| Property Litigation Update | | | | | 3 September 2018 | |
| Investment acquisitions and disposals by local authorities | | | | | 2 October 2018 | |
| CPO Masterclass | | | 3 October 2018 | | | |
| Regeneration Masterclass | | 16 January 2019 | | | | |
| General Property Law Update | | | | 5 March 2019 | 11 February 2019 | |
| Contract, Commercial and Procurement | | | | | | |
| Theme: Public Procurement and State aid | | | | | | |
| Introduction to Procurement and Procedure | | | | | 28 June 2018 | |
| State Aid Update | 10 October 2018 | | | | 6 September 2018 | |
| State Aid Update (afternoon workshop) | 10 October 2018 | | | | 6 September 2018 | |
| Procurement case law, remedies and complex procurement procedures including procurement innovation | | | | | 28 November 2018 | 4 December 2018 |
| Theme: drafting commercial contracts | | | | | | |
| Dealing with Contractual Breaches | | | | | 22 June 2018 | |
| Detailed Drafting Course | | 22 November 2018 | | | | |
| Construction Contracts (JCT, NEC3) | | | | | 8 January 2019 | |

| Course Title (by Work Area) | Birmingham | Derby | Leicester | London | Nottingham | Sheffield |
|---|------------------|------------------|--------------|-----------------|-------------------|-----------------|
| Theme: Acting commercially | | | | | | |
| Local Authority Housing Delivery Vehicles/Residential Development | | | 4 July 2018 | | | |
| Delivery Models | | | | 3 December 2018 | 15 November 2018 | |
| Making an in-house team more commercial | | 13 February 2019 | | | | |
| Theme: Information and Data | | | | | | |
| Information Governance Update | 29 November 2018 | 23 May 2018 | | | | 27 March 2019 |
| Administrative and Corporate Governance | | | | | | |
| Theme: Local Government Law | | | | | | |
| General Governance Course | | | | 29 June 2018 | 16 May 2018 | |
| Update for Monitoring Officers | | | | | 24 January 2019 | |
| Working with Politicians Masterclass | | | | | 28 February 2019 | |
| Workshop on Committees, Scrutiny and Standards | | | | | 14 March 2019 | |
| Employment | | | | | | |
| Theme: Employment and HR | | | | | | |
| TUPE Masterclass | | | 19 June 2018 | 11 July 2018 | | |
| General Employment Update | 17 October 2018 | | | | 13 September 2018 | |
| General Employment Update (afternoon workshop) | 17 October 2018 | | | | 13 September 2018 | |
| Theme: Immigration | | | | | | |
| Immigration Update | | | | | 19 December 2018 | 23 January 2019 |
| Immigration Update (afternoon workshop) | | | | | 19 December 2018 | 23 January 2019 |

| Course Title (by Work Area) | Birmingham | Derby | Leicester | London | Nottingham | Sheffield |
|--|---------------|-------|-----------|-------------|------------------|-----------------|
| Housing | | | | | | |
| Theme: Housing | | | | | | |
| Housing and Homelessness | | | | | 21 May 2018 | |
| Private Sector Housing | | | | | 7 March 2019 | |
| Licensing | | | | | | |
| Theme: Licensing | | | | | | |
| Licensing Update | | | | | 27 February 2019 | |
| Licensing Update (afternoon workshop) | | | | | 27 February 2019 | |
| Skills Courses | | | | | | |
| Theme: Skills Course | | | | | | |
| Carrying out Investigations | | | | 2 July 2018 | 18 June 2018 | |
| Influencing and Negotiating for Success | | | | | 7 November 2018 | |
| Workload Management using Project Management Principles course | | | | | 7 November 2018 | |
| How to run a successful Mentoring Programme | | | | | 12 December 2018 | 18 January 2019 |
| Legal Research Skills Course | 19 March 2019 | | | | 5 February 2019 | |
| How to make change happen | | | | | 26 March 2019 | |
| Education | | | | | | |
| Theme: Education | | | | | | |
| Education Law Update | | | | | 12 March 2019 | |

8. Training Programme

General Governance Course

(Intermediate/Advanced)

Theme: Local Government Law

16 May 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Browne Jacobson, Nottingham (with Video Conferencing Equipment to Browne Jacobson's offices in Birmingham and London)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Browne Jacobson

Course overview

This course will cover in an interactive manner (through two workshop sessions), Council decision-taking and the procedures to be observed when convening and holding Council meetings. We will also cover senior officer disciplinary issues and provide a governance case-law update.

Suitable audience:

All lawyers involved in the governance of the Councils, members of Democratic Services teams and senior managers throughout Councils

Overview and topics to be covered include:

- Council decision-taking
- The procedures to be observed when convening and holding Council meetings
- Senior officer disciplinary issues
- Governance case-law update

Interactive elements

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B2 Legal research

C1 Communicate clearly and effectively

Presenter profiles:

Ben Standing, Browne Jacobson - Ben specialises in public, planning and environmental law for public and corporate sector bodies. Experienced in judicial review, planning, public sector pensions and contaminated land.

Richard Barlow, Browne Jacobson - Richard is head of our public sector practice, advising many public bodies on governance, judicial review and vires issues.

Sarah Hooton - specialises in employment law and advises local authorities and other public bodies on all aspects of employment law. Sarah has significant experience of advising in relation to local authority senior officer disciplinary action.

Jonathan Allen, Browne Jacobson - Jon is a specialist in our planning, environment and administrative law team. Jon has substantial experience of advising local authorities on vires and judicial review issues.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Housing and Homelessness Masterclass

(Level:All levels)

Theme: Housing

21 May 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Anthony Collins

Course overview

This informative and interactive course is designed to bring housing practitioners up-to-date with developments in housing law; with a particular focus on:

The latest developments in the changing area of homelessness law following the introduction of the Homelessness Reduction Act and in light of far-reaching case law. There will be an opportunity to consider the changes brought about by the Act and to discuss practitioners' experiences so far

Enforcement tools available to local authorities, with a focus on utilising remedies such as injunctions, CPNs and PSPOs. There will be consideration of 'hot topics' in this area, covering the innovative and sometimes controversial use of these remedies.

Suitable audience:

Lawyers and other officers involved in issues relating to Housing, particularly concerning both Homelessness and Anti-social Behaviour

Overview and topics to be covered include:

- Housing Law Update and remedies available to Local Authorities to tackle Anti-Social Behaviour;
- Hot topics in Housing for Local Authorities (e.g. Community Protection Notices and Public Spaces Protection Orders - PSPO). PSPOs are controversially being used to tackle street-homelessness and 'tent cities' which are springing up across the country;
- Review of Homelessness Reduction Act- how is it working; what have been the consequences; where is case law going? A leading barrister in this area will update and lead discussion.

Interactive elements

We will provide case studies and a discussion forum as part of the session

Duration: Half a day (3 training hours) including lunch

Competencies

B Technical legal practice

B2 Legal research

B5 Advocacy

C Working with other people

C1 Communicate clearly and effectively

Presenter profiles:

Rob Whitehouse is an Associate in the Housing Management & Litigation team at Anthony Collins Solicitors. He provides legal support relating to all aspects of housing management litigation - particularly in the enforcement of tenancy agreements through possession and injunction proceedings, often arising out of anti-social behaviour, illegal use, trespass and condition of property issues.

Dean Underwood, **Housing & Public Law Barrister from Cornerstone Barristers**, is marked out by the legal directories as a leading junior in landlord and tenant, property, public and administrative law and has a particular expertise in housing and related administrative law.

He also has expertise in local government, regulation and the licensing of private sector accommodation. He advises and represents local authorities and landlords nationwide, as well as individuals.

Helen Wilson (Solicitor - Senior Legal Officer, Doncaster Council)

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Information Governance Update

(All levels)

Theme: Information and Data

23 May 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Geldards, Derby

VCE NOT AVAILABLE

Presented by Geldards

Course overview

This update will cover the topical issue in Information Governance

Session 1 will be an overview of the GDPR and the Data Protection Bill and their implications for local authorities looking specifically at the key changes the GDPR will bring, data processing and data sharing agreements, data retention and data security and breach notification

Session 2 will switch the focus to Freedom of Information, providing a general update on recent relevant decisions by the ICO and the Tribunal

Suitable audience:

Information governance team, legal team and managers

Overview and topics to be covered include:

Data protection and the GDPR
Freedom of Information

Interactive elements

The session will include opportunities for attendees to participate in discussions and case studies.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

A2 Maintaining competence/legal knowledge

A5 - Apply understanding, critical thinking and analysis to solve problems

B Technical legal practice

B5 Advocacy

C Working with other people

C1 Communicate clearly and effectively

Presenter profiles:

Helen Snow is experienced in dealing with data protection and information law matters. She provides expert advice on Data Protection & the GDPR, Freedom of Information (FOI) and Environmental Information Regulations (EIR)

Helen regularly advises clients on DPA compliance, specifically responding to Subject Access Requests and the application of exemptions the disclosure of information and preparing and reviewing Data Protection Policies. In the context of FOI and EIR she has prepared qualified persons opinions and undertaken public interests test, advised on the application of exemptions/exceptions under the relevant provisions and has also prepared and reviewed FOI and EIR policies

Lowri Phillips has significant experience of advising public and private sector clients on data protection & GDPR (DPA), Freedom of Information (FOI) and Environmental Information (EIR) issues. She advises organisations on their legal obligations and provides practical assistance in responding to requests made under the legislation

Her FOI/EIR expertise includes regularly advising on the use of exemptions, assisting clients in drafting qualified persons opinions and public interest test outcomes. She is also experienced at dealing with appeals to the Information Commissioner's Office

Lowri also regularly advises clients on DPA compliance and has delivered many bespoke training packages for clients on DPA & GDPR, FOI and EIR

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Carrying out Investigations

(Intermediate)

Theme: Skills

18 June 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Freeths

Course overview

Recent interest in probity and misconduct within public sector bodies and increased pressure for openness has led to increased interest in the undertaking of investigations and the application of basic principles such as natural justice and obligations imposed under ECHR. This course will deal with issues such as;

- Who should carry out the investigation?
- The Stages of an Investigation
- What are the rights of the parties?
- Maintaining legal privilege in an investigation
- How should Social Media Posts be dealt with?
- What evidential standards should be applied?
- Can a person under investigation rely, following the Hussain v Sandwell decision on Data Protection Law or Injunctive proceedings to undermine an investigation?
- When should the Police be involved?
- Where does the role of HR begin and end?
- When is an Authority liable under general principles of Vicarious Liability and Equalities Legislation for the behaviour of Officers and Members ?
- Can behaviour be mediated?
- Investigations relating to Statutory Officers - key issues

Suitable audience:

Lawyers and other officers involved in Member Code of Conduct and other investigations related to alleged breaches of Codes or malfeasance by Members or Officers

Overview and topics to be covered include:

How to proceed with an investigation
Employment Law issues
The Role of the monitoring officer
Recent caselaw

Interactive elements

We are encouraging speakers to include interactive elements into their courses.

There will be a Case Study with opportunity for role play

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Stephen regularly advises clients on conduct and governance matters and has been involved in a number of investigations on behalf of local authorities. He also delivers training to officers and members. He has a diploma in Local Government law, is Chair of a Parish Council, has sat on a local authority Standards Sub-Committee as a co-opted member, and was formerly a non-executive director of an NHS Trust with special responsibility for “whistleblowing” issues.

David is an experienced employment lawyer who mainly acts for employers in both the private and public sectors. He deals with all aspects of employment law and practice; including investigations for local authorities, strategic advice, reviews of policies, and procedures and contracts of employment. David is recognised as an “Elite Leading Lawyer” in Employment by The Legal 500.

David has extensive experience of handling claims in the Employment Tribunal, including complex and sensitive cases. He regularly appears in the Tribunal for clients. David acts for senior employees, usually in connection with settlement agreements. He also regularly speaks on employment law issues at seminars organised by Freeths or by other organisations.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

TUPE Masterclass

Managing a TUPE transfer

(Intermediate/Advanced)

Theme: Employment

19 June 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) New Walk Museum, Leicester

VCE NOT AVAILABLE

Presented by Weightmans and Anthony Collins

Course overview

A practical session exploring the key employment and pensions law obligations for local authorities when dealing with TUPE transfers, whether the local authority is acting as transferor or transferee

Suitable audience:

In house legal, employment law and HR professionals

Overview and topics to be covered include:

- An overview of when TUPE applies and the obligations on both the transferor and transferee in a TUPE situation
- Managing the information and consultation process
- Identifying who and what transfers under TUPE
- Changing terms and conditions - when and how can this be achieved?
- Redundancy and reorganisations post transfer
- Public Sector Pension obligations including Fair Deal 2013 and Best Value Pension Direction 2007
- TUPE and Pensions and the procurement process

Interactive elements

Case studies and participation from delegates will be encouraged

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B4 Draft documents

C Working with other people

C1 Communicate clearly and effectively

Presenter profiles:

Victoria Duddles, Weightmans, is an Associate in the Employment team and has over 20 years experience advising on all aspects of employment law including representing clients at Employment Tribunal. As well as being a qualified solicitor Victoria is a Fellow of the Chartered Institute of Personnel and Development (CIPD) and sits on the Birmingham CIPD branch as Policy Advisor. She is Staff Director at Birmingham Law Society and a member of their Employment Law Committee. Victoria has also had a period of secondment to the HR Department of Birmingham Children's Hospital.

Paul Bownes, Weightmans has specialised in employment law since qualification as a solicitor. He deals with the full range of contentious and non-contentious matters from providing day to day advice and support through to helping to manage major projects and representing clients in the Employment Tribunal and Employment Appeal Tribunal.

Doug Mullen is a senior associate solicitor in the Employment and Pensions Department at Anthony Collins Solicitors LLP. He has substantial experience in advising on a wide range of areas but has particular expertise in advising on both the TUPE and Pensions aspects of TUPE transfers across the public sector. Clients say they appreciate the way that he brings clarity to complex areas of law. He is ranked as a next generation lawyer in the Legal 500.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Dealing with Contractual Breaches

(Intermediate)

Theme: Drafting Commercial Contracts

22 June 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Bevan Brittan

Course overview

- Do you know your contract?
- What are your objectives
 - Service performance
 - Savings
 - Other
- Enforcement of rights (CASE STUDY)
- Evidence of breaches (CASE STUDY)
- Strategy and tactics of enforcement (DISCUSSION)
- Provider reaction (QUIZ)
- Dispute resolution management
- Termination options
- Exit plan preparation - ensuring continuity
- Future options

Suitable audience:

Lawyers, Directors of Service/Finance, Development Managers

Overview and topics to be covered include:

Please see above

Interactive elements

Quiz

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B Technical legal practice

B4 Draft documents

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

Presenter profiles:

David Hutton is a partner at Bevan Brittan and Head of the Local Government practice.

David is responsible for client relationships with government, national and local. Being familiar with the political, economic and legislative landscape, he supports clients on commercialisation with alternative methods and models of service delivery. This includes insourcing, outsourcing, joint ventures and commissioning only council models across many service areas.

David leads the Bevan Brittan work on place and growth, working with Core Cities, LEPs and other regions in this new environment.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Commercial Landlord and Tenant Update

The Renewal and Termination of Business Leases

(Introductory/Intermediate)

Theme: Land acquisitions, appropriation and disposal

27 June 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Freeths

Course overview

This will be a practical session looking at the renewal and termination of leases under Part II of the Landlord and Tenant Act 1954 to include:

- What does the Act apply to?
- The renewal/termination procedure
- What happens when the parties cannot agree terms of a renewal?
- Interim rent applications, and
- Grounds of opposition to new tenancies

Suitable audience:

Lawyers, Property Managers and anyone involved in the renewal and termination of leases for local authorities

Overview and topics to be covered include:

Interactive elements

There will be a workshop/case study and a quiz.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Paul Tomkins, Freeths is an experienced property litigator who acts for a wide range of public sector clients. He regularly advises on matters such as contested and uncontested lease renewals, disputed break clauses, dilapidations claims, contested rent reviews, covenant/easement matters, possession claims and disputes relating to the development of land. Paul is ranked as a Leader in the Field by Chambers and Partners and is a Recommended Lawyer in The Legal 500.

Maxine Chenoweth is an Associate in the Real Estate team with 9 years' experience on a broad range of matters with an emphasis on advising local authorities. She regularly advises on agreements for lease, taking and granting leases, under leases, building leases, academy leases and other occupational tenancies. Some of the more complex transactions involve options, pre-emptions and clawback provisions. Maxine also undertakes some portfolio management work such as licences for works and assignment and surrender of leases acting for both landlords and tenants.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Introduction to Procurement and Procedure

(Beginner)

Theme: Public Procurement and State Aid

28 June 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Browne Jacobson Nottingham, (with Video Conferencing Equipment to Browne Jacobson's offices in Birmingham and London)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Sharpe Pritchard and Browne Jacobson

Course overview

This will be basic introduction to procurement law. Looking at why there are rules and where they come from. A review of the basics that you need to understand as a practitioner new the area and will include interactive examples of key documents to help delegates get to grips with drafting points

Suitable audience:

Newly qualified lawyers, those new to the area or those more qualified lawyers who do not regularly practice in procurement.

Overview and topics to be covered include:

Session 1:

- Fundamental treaty principles
- The various procurement procedures
- Selection stage
- Award Criteria
- Evaluation
- Standstill
- How bidders might challenge a process

Session 2:

- How to conduct soft market testing
- How to draft / review a specification
- How to draft / review an evaluation model

Interactive elements

Opportunities to look and draft key parts of documents, case studies and a quiz.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B Technical legal practice

B4 Draft documents

C Working with other people

C1 Communicate clearly and effectively

Presenter profiles:

Peter Ware - Peter specialises in complex procurement, shared services, outsourcing and public sector joint ventures.

Prior to joining Browne Jacobson, Peter worked as a special projects adviser for Nottinghamshire County Council. His extensive knowledge of local authority law and his time leading major projects has given experience in advising all types of public bodies on commercial matters, in particular their public procurement, PPP and commercial work. He is Treasurer and Membership Secretary of the Procurement Lawyers Association and on the editorial board of the CIPFA online procurement portal.

Hector Wakefield, Sharpe Pritchard- Hector advises public sector clients on the procurement process, as well as advising on a variety of issues arising from works and services contracts. He also has experience advising private sector clients, charities and museums.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

General Governance Course

(Intermediate/Advanced)

Repeated from East Midlands

Theme: Local Government Law

29 June 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Browne Jacobson, London (with Video Conferencing Equipment to Browne Jacobson's offices in Birmingham)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Browne Jacobson

Course overview

This course will cover in an interactive manner (through two workshop sessions), Council decision-taking and the procedures to be observed when convening and holding Council meetings. We will also cover senior officer disciplinary issues and provide a governance case-law update.

Suitable audience:

All lawyers involved in the governance of the Councils, members of Democratic Services teams and senior managers throughout Councils

Overview and topics to be covered include:

- Council decision-taking
- The procedures to be observed when convening and holding Council meetings
- Senior officer disciplinary issues
- Governance case-law update

Interactive elements

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement
B2 Legal research
C1 Communicate clearly and effectively

Presenter profiles:

Ben Standing, Browne Jacobson - Ben specialises in public, planning and environmental law for public and corporate sector bodies. Experienced in judicial review, planning, public sector pensions and contaminated land.

Richard Barlow, Browne Jacobson - Richard is head of our public sector practice, advising many public bodies on governance, judicial review and vires issues.

Sarah Hooton, Browne Jacobson - specialises in employment law and advises local authorities and other public bodies on all aspects of employment law. Sarah has significant experience of advising in relation to local authority senior officer disciplinary action.

Jonathan Allen, Browne Jacobson - Jon is a specialist in our planning, environment and administrative law team. Jon has substantial experience of advising local authorities on vires and judicial review issues.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Carrying out Investigations

(Intermediate)

Repeated from East Midlands

Theme: Skills

2 July 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Freeths London

VCE NOT AVAILABLE

Presented by Freeths

Course overview

Recent interest in probity and misconduct within public sector bodies and increased pressure for openness has led to increased interest in the undertaking of investigations and the application of basic principles such as natural justice and obligations imposed under ECHR. This course will deal with issues such as;

- Who should carry out the investigation?
- The Stages of an Investigation
- What are the rights of the parties?
- Maintaining legal privilege in an investigation
- How should Social Media Posts be dealt with?
- What evidential standards should be applied?
- Can a person under investigation rely, following the Hussain v Sandwell decision on Data Protection Law or Injunctive proceedings to undermine an investigation?
- When should the Police be involved?
- Where does the role of HR begin and end?
- When is an Authority liable under general principles of Vicarious Liability and Equalities Legislation for the behaviour of Officers and Members ?
- Can behaviour be mediated?
- Investigations relating to Statutory Officers - key issues

Suitable audience:

Lawyers and other officers involved in Member Code of Conduct and other investigations related to alleged breaches of Codes or malfeasance by Members or Officers

Overview and topics to be covered include:

How to proceed with an investigation
Employment Law issues
The Role of the monitoring officer
Recent caselaw

Interactive elements

We are encouraging speakers to include interactive elements into their courses.

There will be a Case Study with opportunity for role play

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Stephen regularly advises clients on conduct and governance matters and has been involved in a number of investigations on behalf of local authorities. He also delivers training to officers and members. He has a diploma in Local Government law, is Chair of a Parish Council, has sat on a local authority Standards Sub-Committee as a co-opted member, and was formerly a non-executive director of an NHS Trust with special responsibility for “whistleblowing” issues.

David is an experienced employment lawyer who mainly acts for employers in both the private and public sectors. He deals with all aspects of employment law and practice; including investigations for local authorities, strategic advice, reviews of policies, and procedures and contracts of employment. David is recognised as an “Elite Leading Lawyer” in Employment by The Legal 500.

David has extensive experience of handling claims in the Employment Tribunal, including complex and sensitive cases. He regularly appears in the Tribunal for clients. David acts for senior employees, usually in connection with settlement agreements. He also regularly speaks on employment law issues at seminars organised by Freeths or by other organisations.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Local Authority Housing Delivery Vehicles/Residential Development

(Intermediate/Advanced)

Theme: Acting Commercially

4 July 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) New Walk Museum, Leicester

VCE NOT AVAILABLE

Presented by Weightmans

Course overview

- The course will cover the following topics:
- Sale of land, Valuation, Due diligence
- Self-development / delivery of housing by LA's
- Where Council builds new properties for existing tenants and demolishes old properties for redevelopment
- Building leases and use of other leases in development deals
- "Golden Brick" transactions
- Dealing with registered providers (of social/affordable housing)

Suitable audience:

Legal staff

Overview and topics to be covered include:

S123 considerations, delivery vehicles and funding options, tenant decant challenges, optimising the leasing structure and form of lease, due diligence considerations, "Golden Brick" transactions and how they can work, practical examples of dealing with registered providers (of social/affordable housing)

Interactive elements

To be confirmed

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Clive Bleasdale leads our real estate local government team and specialising in large, complex and high value property development and regeneration projects for local authorities. These projects include commercial development as well as housing led projects with challenges to their delivery and has been involved in several innovative recent schemes for local authorities and is advising currently on delivery vehicle options on another.

Tom Starkey leads our Real Estate practice in respect of acting for registered providers and has extensive experience of this sector. He also acts for non-charitable subsidiaries of registered providers. The work of Tom and his team includes site acquisitions, acquisitions of tenanted portfolios, disposals, regeneration work often involving multiple parties. He also deals with distressed properties, transacting with Receivers. He is also familiar with Home Ownership initiatives, Rights to Buy and Acquire and commercial landlord and tenant matters where registered providers are involved.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

TUPE Masterclass

Managing a TUPE transfer

Repeated from East Midlands

(Intermediate/Advanced)

Theme: Employment

11 July 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Weightmans London

VCE NOT AVAILABLE

Presented by Weightmans and Anthony Collins

Course overview

A practical session exploring the key employment and pensions law obligations for local authorities when dealing with TUPE transfers, whether the local authority is acting as transferor or transferee

Suitable audience:

In house legal, employment law and HR professionals

Overview and topics to be covered include:

- An overview of when TUPE applies and the obligations on both the transferor and transferee in a TUPE situation
- Managing the information and consultation process
- Identifying who and what transfers under TUPE
- Changing terms and conditions - when and how can this be achieved?
- Redundancy and reorganisations post transfer
- Public Sector Pension obligations including Fair Deal 2013 and Best Value Pension Direction 2007
- TUPE and Pensions and the procurement process

Interactive elements

Case studies and participation from delegates will be encouraged

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B4 Draft documents

C Working with other people

C1 Communicate clearly and effectively

Presenter profiles:

Victoria Duddles, Weightmans, is an Associate in the Employment team and has over 20 years experience advising on all aspects of employment law including representing clients at Employment Tribunal. As well as being a qualified solicitor Victoria is a Fellow of the Chartered Institute of Personnel and Development (CIPD) and sits on the Birmingham CIPD branch as Policy Advisor. She is Staff Director at Birmingham Law Society and a member of their Employment Law Committee. Victoria has also had a period of secondment to the HR Department of Birmingham Children's Hospital.

Paul Bownes, Weightmans has specialised in employment law since qualification as a solicitor. He deals with the full range of contentious and non-contentious matters from providing day to day advice and support through to helping to manage major projects and representing clients in the Employment Tribunal and Employment Appeal Tribunal.

Doug Mullen is a senior associate solicitor in the Employment & Pensions Department at Anthony Collins Solicitors LLP. He has substantial experience in advising on a wide range of areas but has particular expertise in advising on both the TUPE and Pensions aspects of TUPE transfers across the public sector. Clients say they appreciate the way that he brings clarity to complex areas of law. He is ranked as a next generation lawyer in the Legal 500.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Environmental Law Update

(All levels)

Theme: Planning, Environmental and Highways Law

25 July 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Freeths

Course overview

A practical, interactive session exploring legal updates and key issues to be addressed by local authorities when investigating, managing and enforcing environmental issues

Suitable audience:

In-house legal, environmental health officers, regulatory officers and any other professionals involved in the management or enforcement of environmental issues

Overview and topics to be covered include:

- Waste Management
- Fly tipping; and
- Statutory Nuisance

Interactive elements

The course will include case studies. Participation from delegates will be encouraged

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

C Working with other people

Presenter profiles:

Emma Tattersdill is a partner in Freeths' environmental team. She regularly advises local authority and other public sector clients on a wide range of environmental matters, including all aspects of environmental regulation and permitting (waste issues, contaminated land, environmental permits), environmental and planning enforcement

(including offences relating to pollution, waste and protected sites and species), and environmental constraints within the planning regime (including Environmental Impact Assessment, the Habitats Directive and associated domestic legislation). Emma has extensive experience of challenging or defending the decisions of public bodies in judicial review proceedings and statutory appeal processes

Victoria Teece is a solicitor in Freeths' environmental team. She specialises in environmental law including; environmental permitting, contaminated land, odour and noise issues and waste. Victoria assists local authorities with all aspects of environmental regulation and permitting, environmental litigation, enforcement action and/or prosecution for environmental offences. Victoria previously worked in local government for 3 years, at a Borough Council

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Property Litigation Update

(Introductory/Intermediate)

Theme: Land Acquisitions appropriation and disposal

3 September 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch)
Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Anthony Collins and Bevan Brittan

Course overview

This informative and interactive course is designed to bring practitioners up to date with some key areas in property disputes; with particular focus on:

- The latest developments and cases regarding break notices. There will be consideration of the recent 2018 case law together with a real-life scenario to discuss
- The new telecommunications code introducing a summary of the new procedures and timescales and how they will work
- The implications and opposed lease renewals of the landmark decision on the Landlord and Tenant Act 1954 Section 31(5)
- Issues arising and how to resolve them where local authority land is either unlawfully used or use of the land is interfered with. There will be consideration of the key issues in this area, covering trespass, nuisance and prescriptive rights

Suitable audience:

Lawyers and other officers involved in issues relating to property disputes, particularly at junior to mid-level expertise.

Overview and topics to be covered include:

- Break notices
- key issues to be aware of that may invalidate a break notice, including deemed service provisions and the recent case of Gateway Assets Limited v CV Panels Limited, the registration gap and the case of Sackville UK Properties Select 2 (GP) No 1 Limited and Others v Robertson Taylor Insurance Broker Limited and Others
- Electronics Communications Code
- 1954 Act Part II grounds of opposition to oppose a tenancy with particular emphasis on ground F and the issue of intention as found in the recent decision of S Franeses Limited v Cavendish Hotel - the ongoing appeal process and the implications of the case
- Interference of use of land

There will be an opportunity for questions throughout.

Interactive elements

We will provide case studies as part of the session.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B Technical legal practice

B2 Legal research

B6 Negotiation

C1 Communicate clearly and effectively

Presenter profiles:

Hilary Harrison is a Partner and Head of the Dispute Resolution team at Anthony Collins Solicitors. Hilary has practiced over 30 years advising local authority and social housing clients to manage and resolve complex property disputes. Hilary is a member of the Property Litigation Association and has been described in Legal 500 as having a “deep understanding of client’s needs, and is a trusted pair of hands”.

Mark Robertson is a Partner at Bevan Brittan specialising in property law, particularly property-related disputes, helping public and private sector clients reach commercial and cost-effective solutions to property-related issues. He advises on all aspects of commercial landlord and tenant law, including dilapidations claims, business tenancy renewals, tenant default and service charge disputes. In addition, he specialises in property-related contractual disputes and matters relating to restrictive covenants, easements (including rights to light and rights of way), public rights over land, and matters with an insolvency aspect.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

State Aid Update

(Beginner/Intermediate)

Theme: Public Procurement and State Aid

6 September 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch)
Browne Jacobson Nottingham, (with Video Conferencing Equipment to Browne Jacobson's offices in Birmingham and London)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Browne Jacobson and Anthony Collins

Course overview

In the morning seminar, we will consider:

- What is unlawful State aid?
- How does it affect my regeneration or commercialisation project?
- How can we plan to avoid unlawful State aid?
- What could happen if we get it wrong?

Suitable audience:

In house lawyers, executive directors for place or regeneration, project managers - capital projects, officers who have any interaction with Council trading activity, officers from Local Authority trading companies.

Overview and topics to be covered include:

- Regeneration and State aid
- Smaller section on trading and State aid
- State aid and the EU Treaty
- The General Block Exemption Regulations
- The Market Economy Operator Principle

Interactive elements

The speakers will use plenty of examples and the seminar is designed to encourage delegates to ask questions.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

- A Ethics professionalism and judgement**
- B Technical legal practice**

C Working with other people
D Managing themselves and their own work

Presenter profiles:

Alex Kynoch, Browne Jacobson, specialises in public procurement, state aid and complex public sector commercial projects, with a particular interest in regeneration and energy projects. He regularly provides training sessions to local and central government departments and speaks at seminars on state aid and public procurement.

Angelica Hymers, Browne Jacobson, specialises in local authority law, public sector procurements, commercial agreements, devolution matters and state aid.

Richard Brooks, Anthony Collins, advises on public sector and housing projects including joint ventures, outsourcing, public private partnerships and all aspects of development and asset management.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

State Aid Update (afternoon workshop)

(Beginner/Intermediate)

Theme: Public Procurement and State Aid

6 September 2018, 1.45pm - 4pm Browne Jacobson Nottingham, (with Video Conferencing Equipment to Browne Jacobson's offices in Birmingham and London)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Browne Jacobson and Anthony Collins

Course overview

In the afternoon workshop, we will look and work through several regeneration scenarios together. This will check understanding from the morning session and provide a really practical way of recognising State aid and avoiding it.

Interactive elements

The speakers will use plenty of examples and the workshop is designed to encourage delegates to ask questions.

Duration: 2 training hours

Competencies

This course will cover:

- A Ethics professionalism and judgement**
- B Technical legal practice**
- C Working with other people**
- D Managing themselves and their own work**

Presenter profiles:

Alex Kynoch, Browne Jacobson, specialises in public procurement, state aid and complex public sector commercial projects, with a particular interest in regeneration and energy projects. He regularly provides training sessions to local and central government departments and speaks at seminars on state aid and public procurement.

Angelica Hymers, Browne Jacobson, specialises in local authority law, public sector procurements, commercial agreements, devolution matters and state aid.

Richard Brooks, Anthony Collins, advises on public sector and housing projects including joint ventures, outsourcing, public private partnerships and all aspects of development and asset management.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

General Employment Update

(Intermediate)

Theme: Employment and HR

13 September 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch)
Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Bevan Brittan and Freeths

Course overview

This session will cover recent case law and legislative developments of interest to HR and legal practitioners. This informal training session will enable discussion and questions throughout.

Suitable audience:

HR managers and in house legal with HR/employment law responsibilities

Overview and topics to be covered include:

Recent cases in the following areas:

Disability discrimination:

- Perceived disability
- Occupational health reports

Workers status and the gig economy

Employee surveillance

- CCTV
- Monitoring e-mails

Data breaches

Communication of dismissal and effective dates of termination

Reorganisations and redundancies:

- Collective consultation
- Acceptance of change by silence

Holiday Pay

- Casual workers who have never received holiday pay
- Calculation for term-time workers
- Voluntary overtime

Discrimination:

- Enhanced Shared Parental Pay

Time spent on standby

- National Minimum wage for sleep-ins
- Working time issues

Whistleblowing

- What is in the public interest?

Legislative developments

- Repeal of Employment Tribunal fees
- GDPR
- Tax treatment of payments in lieu of notice

Interactive elements

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B Technical legal practice

B2 Legal research

Presenter profiles:

Ashley Norman, Bevan Brittan is an employment law specialist with particular experience in the healthcare, local government, education, social housing, financial institutions and retail markets. He specialises in managing discrimination disputes and has handled many substantial race and disability claims for clients. Ashley's experience ranges from internal disciplinary and grievance levels, up to representing matters in the Court of Appeal.

James Gutteridge, Bevan Brittan advises both public and private sector employers in all areas of contentious and non-contentious employment and HR matters.

David Potter, Freeths is an experienced employment lawyer who mainly acts for employers in both the private and public sectors. He deals with all aspects of employment law and practice; including strategic advice, reviews of policies, and procedures and contracts of employment. David is recognised as an "Elite Leading Lawyer" in Employment by The Legal 500.

Matt McBride, Freeths has over fifteen years of experience of advising on employment law issues in the public and private sector. He also provides a wide range of training to lawyers and managers.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

General Employment Update (afternoon workshop)

(Intermediate)

Theme: Employment and HR

13 September 2018, 1.45pm - 2.45pm Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Bevan Brittan and Freeths

Course overview

An afternoon workshop with case studies.

Suitable audience:

HR managers and in house legal with HR/employment law responsibilities

Overview and topics to be covered include:

Managing disciplinary proceedings (investigation, disciplinary hearing and appeal).

Interactive elements

Duration: 1 training hour

Competencies

This course will cover:

B Technical legal practice

B2 Legal research

Presenter profiles:

Ashley Norman, Bevan Brittan is an employment law specialist with particular experience in the healthcare, local government, education, social housing, financial institutions and retail markets. He specialises in managing discrimination disputes and has handled many substantial race and disability claims for clients. Ashley's experience ranges from internal disciplinary and grievance levels, up to representing matters in the Court of Appeal.

James Gutteridge, Bevan Brittan advises both public and private sector employers in all areas of contentious and non-contentious employment and HR matters.

David Potter, Freeths is an experienced employment lawyer who mainly acts for employers in both the private and public sectors. He deals with all aspects of employment law and practice; including strategic advice, reviews of policies, and procedures and contracts of

employment. David is recognised as an “Elite Leading Lawyer” in Employment by The Legal 500.

Matt McBride, Freeths has over fifteen years of experience of advising on employment law issues in the public and private sector. He also provides a wide range of training to lawyers and managers.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Traveller Injunctions

(Intermediate/Advanced)

Theme: Civil Litigation

25 September 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch)
Geldards Nottingham

VCE NOT AVAILABLE

Presented by Sharpe Pritchard

Course overview

A consideration of the legal and practical issues surrounding unauthorised encampments on local authority and privately owned land.

Suitable audience:

Local authority legal advisers

Overview and topics to be covered include:

Unauthorised Encroachment:

- Local authority powers to remove unauthorised encroachments/encampments including examining the effectiveness of the different legal procedures available to local authorities to remove individuals from local authority owned land and privately owned land. Emergency/interim injunctions, permanent injunctions, Service, breach and committal, Pitfalls to avoid.
- Post eviction - local authority powers if the same or different groups of individuals return to the same land.
- Police powers to remove - when can/should local authorities involve the police.
- Best practice for tackling unlawful encampments.
- Liaison with other agencies.
- Welfare issues.
- Preventative measures available to local authorities.
- Draft statement workshop

Interactive elements

The course will include a discussion forum and a draft statement workshop.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

B5 Advocacy
B6 Negotiation
C Working with other people
C1 Communicate clearly and effectively
D Managing themselves and their own work

Presenter profiles:

William Rose, Sharpe Pritchard is a specialist in dispute resolution and conducts commercial litigation for private clients, local government and a considerable number of local authorities.

He specialises in obtaining injunctions to prevent breaches of planning control, and has obtained well in excess of 100 injunctions including many cases involving gypsies and travellers.

Caroline Bolton is a barrister at Radcliffe Chambers with a busy local government practice. Caroline is counsel of choice for many local authorities seeking injunctions in relation to unauthorised encampments pursuant to section 222 Local Government Act 1972 and section 187B Town and Country Planning Act 1990.

Recent instructions include the leading case of Harlow DC v Stokes & Ors. [2015] EWHC 953 (QB), where the court granted the first borough-wide injunction prohibiting named Defendants from forming unauthorised encampments anywhere within the district of Harlow and Runnymede v Boyd & Ors., in which she successfully obtained the continuation of a section 187B injunction preventing 13 travellers' families developing a caravan site in the green belt without planning consent.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Planning and Highways Update

(All levels)

Theme: Planning, Environmental and Highways Law

27 September 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch)
Browne Jacobson Nottingham, (with Video Conferencing Equipment to Freeths offices in Birmingham and London)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Bevan Brittan and Browne Jacobson

Course overview

This course will cover important planning and highway topics. It will focus on current practice and changes and any recent legislation, guidance and case law. There will be opportunities for participation and sharing of experiences and practices amongst the local authorities.

Suitable audience:

In-house legal officers and planning officers

Overview and topics to be covered include:

Part 1

Neighbourhood Planning

Planning reports - do's and don'ts

Part 2

Tree Preservation orders

S278 and 38 agreements and related easement and security/bond provisions

Part 3

Permission in Principle and Brownfield Land Registers

Permitted development and Article 4 Directions (to cover tactical and practical issues)

Housing and planning overlap (NPPF changes, housing land supply, case law)

Habitats and Birds Directive

Interactive elements

Case studies

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B Technical legal practice

B2 Legal research

B4 Draft documents

C1 Communicate clearly and effectively

D Managing themselves and their own work

Comments:

Presenter profiles:

Kathryn Lawrance is a partner and head of Bevan Brittan's planning team. She advises on all the issues involved in bringing sites forward for regeneration and sustainable development including compulsory purchase advice, negotiating planning agreements, advice on highways matters, listed building and conservation area applications.

She has a full understanding of both the present and emerging legislative and policy frameworks which underpin the planning applications process.

Matthew Tucker, Bevan Brittan is a former local authority in-house planning solicitor and has extensive experience acting for local authorities in both contentious and non-contentious planning matters, including town centre regeneration matters, section 106 agreements, permitted development advice, planning enforcement advice, CIL, Neighbourhood Plan and Local Plan processes, policy queries, Assets of Community Value, Article 4 directions, judicial review challenges, public inquiries and statutory appeals.

Ben Standing, Browne Jacobson specialises in public, planning and environmental law for public and corporate sector bodies. He is experienced in judicial review, PINS appeals, section 106 agreements, highways agreements, Assets of Community value, habitats and species regulation, local plans, and contaminated land.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Investment acquisitions and disposals by local authorities

(Intermediate)

Theme: Land acquisition, appropriation and disposal

2 October 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Browne Jacobson Nottingham, (with Video Conferencing Equipment to Browne Jacobson's offices in Birmingham and London)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Browne Jacobson

Course overview

Local Authorities are increasingly active in the commercial property investment market for a variety of purposes - whether for wider regeneration, development and/or investment purposes - and so they need to be aware of the pitfalls of operating in this market, as well as ensuring they comply with their statutory framework.

Where property is currently occupied by tenants, or is intended to be let, there are additional issues that a purchaser's solicitor will need to address, and yet further points that will need to be considered where the purchaser is a local authority.

In this seminar we'll contrast investment property acquisitions with purchases of operational property, consider any additional due diligence requirements (including leasehold management and property taxation), and consider the contractual and practical/commercial issues that commonly arise.

We'll also address relevant public law aspects including local authority powers and constraints (including the power to borrow money to invest, and where using a corporate vehicle may be appropriate).

Suitable audience:

All qualified lawyers and surveyors (but should also be useful for those en route to qualification) and other local authority officers keen to develop their understanding of the legal issues and the role played by their solicitors.

Suitable audience: All local authority lawyers and those instructing them in relation to the acquisition of property currently let to tenants (or proposed to be) and the disposal of similar properties.

Overview and topics to be covered include:

- Investment property acquisitions compared with other property purchases
- Legal powers of local authorities
- Valuation and governance
- Relevant property taxes-SDLT and VAT treatment

- Due diligence-existing leases and leasehold management
- Transactional documentation-heads of terms, contract, transfer etc.-common issues, practical guidance, contract amendments
- Relevant case law and legislation

Interactive elements

The seminar will be built around a fictional (but plausible!) case study.

We'll introduce the seminar with a set of heads of terms for a proposed acquisition and invite delegates to consider what questions they may want to ask before moving on to consider some of the key aspects and issues likely to need to be considered.

Using a draft sale and purchase agreement and transfer prepared by a vendor's solicitor (and based upon a more fully developed set of heads of terms) we'll then consider suitable drafting amendments that might be made and which of those are "must haves" or "nice to get if we can" and consider the wider practical and commercial points that will be relevant.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B4 Draft documents

B6 Negotiation

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Kassra Powles, Browne Jacobson is an associate in our development and housing team. He specialises in development and investment acquisitions and disposals for both public and private sector clients, including site acquisition, pre-letting arrangements and plot disposals.

Andrew Noble, Browne Jacobson is a partner in our tax team, and is also a Chartered Tax Adviser. His practice area includes corporate and real estate tax matters among others, and he regularly advises clients in the public sector, including local authorities, NHS bodies and schools.

Neil Walker, Browne Jacobson is a Legal Director in our public sector property practice and has over 20 years' experience in advising clients on commercial property acquisition, development and disposal matters. Neil is our most senior public sector property law specialist and regularly delivers seminars and training events to clients and contacts as well as in-house training. In the last 18 months he's advised a number of local authority clients on the acquisition of a variety of investment properties including shopping centres, office buildings and car parks and worked on a number of regeneration and other local authority led development projects.

Peter Ware, Browne Jacobson specialises in complex procurement, shared services, outsourcing and public sector joint ventures. Prior to joining Browne Jacobson, Peter worked as a special projects adviser for Nottinghamshire County Council. His extensive

knowledge of local authority law and his time leading major projects has given experience in advising all types of public bodies on commercial matters, in particular their public procurement, PPP and commercial work. He is also membership and finance secretary of the Procurement Lawyers Association and a regular public speaker.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

CPO Masterclass

(Intermediate/Advanced)

Theme: Land acquisition, appropriation and disposal

3 October 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) City Rooms Leicester

VCE NOT AVAILABLE

Presented by Weightmans

Course overview

The training will include an update on recent changes to CPO law both in terms of process and compensation. It will also review significant recent case law. It will also include practical tips on promoting and securing confirmation of orders.

Suitable audience:

Planning, property lawyers, planning officers, estates officers, highways and transportation officers.

Overview and topics to be covered include:

- Recent changes in the law of CPO procedure and compensation
- Case Law update
- The latest developments on the appropriation of land and the ability to interfere with third party rights
- Top tips for successful CPOs

Interactive elements

Case studies and a scenario will be included based on examples from practice.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B Technical legal practice

B2 Legal research

B4 Draft documents

C1 Communicate clearly and effectively

Presenter profiles:

Lee Gordon, Weightmans leads the firm's Planning team having joined in May 2014 from DLA Piper where he worked for over 10 years as a specialist planning solicitor. Lee has considerable experience of all aspects of planning and related law including CPO, advising across a range of sectors on some of the most high value and complex projects in the

country. Lee is currently leading teams at Weightmans advising on the promotion of 5 CPO's for major highways, regeneration and infrastructure projects.

Bob Pritchard, Weightmans is a Partner in the Planning team. He previously worked at Eversheds Sutherland where he was Head of Devolution Matters. He has also worked at a senior level in local government including monitoring officer and head of legal roles in addition to specialising in planning and infrastructure.

He has considerable experience of all aspects of planning law and related law (including CPO) and has played a leading role in some of the most significant regeneration schemes and major development projects in the Leeds City Region and in London.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

State Aid Update

Repeated from East Midlands

(Beginner/Intermediate)

Theme: Procurement and State Aid

10 October 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Browne Jacobson Birmingham, (with Video Conferencing Equipment to Browne Jacobson's offices in London)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Browne Jacobson and Anthony Collins

Course overview

In the morning seminar, we will consider:

- What is unlawful State aid?
- How does it affect my regeneration or commercialisation project?
- How can we plan to avoid unlawful State aid?
- What could happen if we get it wrong?

Suitable audience:

In house lawyers, executive directors for place or regeneration, project managers - capital projects, officers who have any interaction with Council trading activity, officers from Local Authority trading companies.

Overview and topics to be covered include:

- Regeneration and State aid
- Smaller section on trading and State aid
- State aid and the EU Treaty
- The General Block Exemption Regulations
- The Market Economy Operator Principle

Interactive elements

The speakers will use plenty of examples and the seminar is designed to encourage delegates to ask questions.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

- A Ethics professionalism and judgement**
- B Technical legal practice**
- C Working with other people**
- D Managing themselves and their own work**

Presenter profiles:

Alex Kynoch, Browne Jacobson, specialises in public procurement, state aid and complex public sector commercial projects, with a particular interest in regeneration and energy projects. He regularly provides training sessions to local and central government departments and speaks at seminars on state aid and public procurement.

Angelica Hymers, Browne Jacobson, specialises in local authority law, public sector procurements, commercial agreements, devolution matters and state aid.

Richard Brooks, Anthony Collins, advises on public sector and housing projects including joint ventures, outsourcing, public private partnerships and all aspects of development and asset management.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

State Aid Update (afternoon workshop)

Repeated from East Midlands

(Beginner/Intermediate)

Theme: Procurement and State Aid

10 October 2018, 1.45pm - 4pm Browne Jacobson Birmingham, (with Video Conferencing Equipment to Browne Jacobson's offices in London)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Browne Jacobson and Anthony Collins

Course overview

In the afternoon workshop, we will look and work through several regeneration scenarios together. This will check understanding from the morning session and provide a really practical way of recognising State aid and avoiding it.

Interactive elements

The speakers will use plenty of examples and the workshop is designed to encourage delegates to ask questions.

Duration: 2 training hours

Competencies

This course will cover:

- A Ethics professionalism and judgement**
- B Technical legal practice**
- C Working with other people**
- D Managing themselves and their own work**

Presenter profiles:

Alex Kynoch, Browne Jacobson, specialises in public procurement, state aid and complex public sector commercial projects, with a particular interest in regeneration and energy projects. He regularly provides training sessions to local and central government departments and speaks at seminars on state aid and public procurement.

Angelica Hymers, Browne Jacobson, specialises in local authority law, public sector procurements, commercial agreements, devolution matters and state aid.

Richard Brooks, Anthony Collins, advises on public sector and housing projects including joint ventures, outsourcing, public private partnerships and all aspects of development and asset management.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

General Employment Update

Repeated from East Midlands

(Intermediate)

Theme: Employment and HR

17 October 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Bevan Brittan Birmingham

VCE NOT AVAILABLE

Presented by Bevan Brittan and Freeths

Course overview

This session will cover recent case law and legislative developments of interest to HR and legal practitioners. This informal training session will enable discussion and questions throughout.

Suitable audience:

HR managers and in house legal with HR/employment law responsibilities

Overview and topics to be covered include:

Recent cases in the following areas:

Disability discrimination:

- Perceived disability
- Occupational health reports

Workers status and the gig economy

Employee surveillance

- CCTV
- Monitoring e-mails

Data breaches

Communication of dismissal and effective dates of termination

Reorganisations and redundancies:

- Collective consultation
- Acceptance of change by silence

Holiday Pay

- Casual workers who have never received holiday pay
- Calculation for term-time workers
- Voluntary overtime

Discrimination:

- Enhanced Shared Parental Pay

Time spent on standby

- National Minimum wage for sleep-ins
- Working time issues

Whistleblowing

- What is in the public interest?

Legislative developments

- Repeal of Employment Tribunal fees
- GDPR
- Tax treatment of payments in lieu of notice

Interactive elements

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B Technical legal practice

B2 Legal research

Presenter profiles:

Ashley Norman, Bevan Brittan is an employment law specialist with particular experience in the healthcare, local government, education, social housing, financial institutions and retail markets. He specialises in managing discrimination disputes and has handled many substantial race and disability claims for clients. Ashley's experience ranges from internal disciplinary and grievance levels, up to representing matters in the Court of Appeal.

James Gutteridge, Bevan Brittan advises both public and private sector employers in all areas of contentious and non-contentious employment and HR matters.

David Potter, Freeths is an experienced employment lawyer who mainly acts for employers in both the private and public sectors. He deals with all aspects of employment law and practice; including strategic advice, reviews of policies, and procedures and contracts of employment. David is recognised as an "Elite Leading Lawyer" in Employment by The Legal 500.

Matt McBride, Freeths has over fifteen years of experience of advising on employment law issues in the public and private sector. He also provides a wide range of training to lawyers and managers.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

General Employment Update (afternoon workshop)

Repeated from East Midlands

(Intermediate)

Theme: Employment and HR

17 October 2018, 1.45pm - 2.45pm, Bevan Brittan Birmingham

VCE NOT AVAILABLE

Presented by Bevan Brittan and Freeths

Course overview

An afternoon workshop with case studies.

Suitable audience:

HR managers and in house legal with HR/employment law responsibilities

Overview and topics to be covered include:

Managing disciplinary proceedings (investigation, disciplinary hearing and appeal).

Interactive elements

Duration: 1 training hour

Competencies

This course will cover:

B Technical legal practice

B2 Legal research

Presenter profiles:

Ashley Norman, Bevan Brittan is an employment law specialist with particular experience in the healthcare, local government, education, social housing, financial institutions and retail markets. He specialises in managing discrimination disputes and has handled many substantial race and disability claims for clients. Ashley's experience ranges from internal disciplinary and grievance levels, up to representing matters in the Court of Appeal.

James Gutteridge, Bevan Brittan advises both public and private sector employers in all areas of contentious and non-contentious employment and HR matters.

David Potter, Freeths is an experienced employment lawyer who mainly acts for employers in both the private and public sectors. He deals with all aspects of employment law and practice; including strategic advice, reviews of policies, and procedures and contracts of employment. David is recognised as an "Elite Leading Lawyer" in Employment by The Legal 500.

Matt McBride, Freeths has over fifteen years of experience of advising on employment law issues in the public and private sector. He also provides a wide range of training to lawyers and managers.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

S106 Masterclass

Securing robust planning obligations

(Intermediate/Advanced)

Theme: Planning, Environmental and Highways

22 October 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Sharpe Pritchard and Geldards

Course overview

The course will cover the current law and practice on the use of suitable planning obligations.

Suitable audience:

In-house lawyers, planners, highways and housing officers

Overview and topics to be covered include:

- recent case law and government policy, including the draft revised National Planning Policy Framework and related government publications
- viability reviews
- practical session with examples of drafting for various topics, such as security provision (e.g. bonds and parent company guarantees)
- compliance with Regulations 122/123 of the Community Infrastructure Levy Regulations 2010 as amended
- related practical issues

Interactive elements

Workshop and/or discussion forum

There will be plenty of opportunity for sharing experiences and problem-solving.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement
B4 Draft documents

B6 Negotiation

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Brian Hurwitz heads the planning law team at Sharpe Pritchard. He has many years' experience, both in the public sector and in private practice. He has advised local authorities on plan-making and development management and negotiates and prepares section 106 agreements and highways agreements on developments involving important strategic and/or regional sites. He has frequently spoken at seminars and client training events and has written articles in the Journal of Planning and Environmental Law and Planning magazine and is a contributor on Westlaw Insight on development consent orders. Sharpe Pritchard is ranked in Planning magazine's list of top planning lawyers, Legal 500 and Chambers & Partners. The latter describes Brian as *"an extremely proficient lawyer, with exceptional technical knowledge and commercial awareness"*.

Denise Stephenson is a partner at Sharpe Pritchard based in the planning team. She has extensive experience of major regeneration projects and has negotiated many section 106 agreements and highway agreements. This includes a large number of redevelopment projects, wind farms and infrastructure projects, mixed use developments and sport and leisure facilities. She also provides advice in all areas of administrative law, listed building and conservation areas and on the community infrastructure levy. She is credited in Chambers & Partners as being *"an excellent lawyer who provides exceptional support on extremely complicated cases"*.

Charles Felgate is an experienced planning and environmental lawyer, who provides advice to both public and private sector clients.

Charles regularly participates in planning and enforcement appeals, call ins and related matters. His current projects include advising Peakman Limited in relation to minerals proposals at Tir Pentwys. He has recently completed a year long public inquiry for the M4 Corridor around Newport.

He also has significant non-contentious experience, delivering section 106 agreements and other infrastructure agreements. He recently completed a s.106 agreement to deliver a residential development of 2,300 plus homes on the site of the former Drakelow Park Power Station, near Burton upon Trent on behalf of South Derbyshire District Council.

Charles also has significant judicial review and statutory challenge experience with numerous notable successes in the Administrative and Planning Courts to his credit.

Natalie Harries is a Solicitor specialising in Planning Law at our Cardiff office. Prior to qualification in 2018, Natalie was a Trainee Solicitor at Geldards and spent a year training with the Public Law Team. During her training contract Natalie assisted the team on a number of matters, including a multi-million pound business acquisition which comprised of a site with a complex planning history; and a public inquiry into the proposed M4 motorway corridor around Newport. As part of the public inquiry, Natalie provided significant legal research support to leading counsel and assisted in drawing together all the information required for the closing speech.

On a day to day basis Natalie advises both Local Authorities and National Park Authorities on a number of planning matters, including:

- drafting and negotiating Section 106 Agreements and Unilateral Undertakings for a whole range of proposed development, and deeds of variation;
- applications for certificates of lawfulness, and in particular whether the certificate should be lawfully granted;
- matters of enforcement, including the drafting of breach of condition notices and enforcement notices; and
- permitted development rights.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Clients in care and safeguarding issues

(Intermediate)

Theme: Adult Social Services

29 October 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Bevan Brittan

Course overview

Mental Capacity

Sales by Local Authority on behalf of Local Authority Deputy

Recovery of care home fees

Wider Picture - Commissioners and Private Providers - issues with capacity and recovery of fees

Suitable audience:

Adult care/litigation

Overview and topics to be covered include:

Mental Capacity - an overview of capacity in relation to decisions about care, finance and affairs and how this relates to recovery of costs of care

The wider picture - Commissioners of Care and Private Provider issues - capacity and recovery of care costs

Court of protection sales by local authority on behalf of local authority deputy

Recovery of care home fees

Interactive elements

Case studies/discussion

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B Technical legal practice

B2 Legal research
B6 Negotiation
C Working with other people
C1 Communicate clearly and effectively

Presenter profiles:

Julia Jones is a Senior Associate in the medical law team at Bevan Brittan, with a particular interest in vulnerable adults and safeguarding. She specialises in advising clients on issues concerning capacity, best interests and deprivation of liberty cases and regularly represent clients in proceedings in the Court of Protection

Andrew Smith has been part of the Civil Litigation team at Derbyshire County Council for over two years. He specialises in dispute resolution and debt recovery, particularly relating to Adult Care service provision, but also deals with other litigated matters on behalf of the Council and in defence of the Council.

He has wide knowledge and experience of litigating on these matters, as well as mediating on matters to resolve disputes successfully and reach settlement. He also has a particular interest in welfare rights law and has acted on behalf of claimants in this area.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

CPR Comprehensive Update

(Intermediate)

Theme: Civil Litigation

6 November 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) New Walk Museum, Leicester

VCE NOT AVAILABLE

Presented by Weightmans

Course overview

Overview: Recent developments including issues on:-

- Service
- Litigants in person
- Fundamental dishonesty
- Part 36
- Disclosure including e-disclosure

We will also give guidance on the fundamentals of the costs regime including detailed assessment and how to draft points of dispute.

Suitable audience:

Legal staff

Overview and topics to be covered include:

See above

Interactive elements

TBC

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Chris Webb-Jenkins, Partner, Weightmans LLP Chris has over 18 years' experience acting for local authorities and social care providers in the public, private and voluntary sectors. His clients include insurers, local authorities, health trusts, housing providers, national charities, domiciliary and residential care providers, and sports governing bodies. As well as defending claims, with particular experience in abuse group actions, he also provides legal advice on all aspects of social care and safeguarding, covering both adults and children.

John Riddell , Partner, Weightmans LLP - John has nearly thirty years experience of acting for local authorities in public law litigation. His expertise includes all kinds of negligence claims and judicial review. He is the client partner for EM Lawshare.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Influencing and Negotiating for Success

There is a small charge for this course

(All levels)

Theme: Skills Course

7 November 2018, 9.15am registration (9.30am start) - 12.30pm (followed by lunch)
Freeths Nottingham

VCE NOT AVAILABLE

Cost: £20 plus VAT per delegate (payable in advance). Places limited to 20.

Course overview

This interactive session will give delegates the opportunity to reflect on their current approaches to communicating with and influencing others, explore ways of broadening their range of influencing styles and consider how to apply a range of practical interpersonal skills to situations involving negotiating with and persuading others.

Suitable audience:

This workshop introduces the key elements and skills associated with influencing and negotiation in the workplace.

Suitable audience: It is suitable for professional staff and those in leadership and management positions who need to be persuasive, confident and influential when working with a range of stakeholders both inside and outside the organisation.

Overview and topics to be covered include:

- What gives us the confidence and authority to be influential?
- What are the merits and applications of different influencing styles and strategies?
- How can I broaden my range of influencing styles?
- What do we mean by 'push' and 'pull' influencing styles?
- How can I increase my choice of influencing styles in conflict or disagreement situations?
- What are the stages of an effective negotiation?
- What essential preparation do I need to undertake before negotiating?
- What is 'stakeholder management' and how can I become better at managing stakeholder expectations?
- How do I establish my negotiating position?
- How can I push towards a 'win/win' outcome?

Interactive elements

Interactive methods on this course will include:-

- The opportunity for delegates to identify their own influencing styles and their associated strengths and blind spots through self-reflection and the use of established questionnaires.

- The use of case studies to consider the use of different influencing and negotiating styles in action.
- Small group discussion and co-coaching enabling delegates to explore how a range of practical interpersonal skills can be applied to their own scenarios in the workplace.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B6 Negotiation

C1 Communicate clearly and effectively

Comments: The session will include self-reflection on the nature and impact of personal communication styles and how these can be adapted to best effect at work.

Presenter profiles:

Kevin Sutcliffe is an experienced manager, consultant and coach who has worked with a range of learners at all levels in diverse industry sectors. These include many law firms and local authorities in addition to sectors such as financial services, health and social care and engineering.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Workload Management Using Project Management Principles course

There is a small charge for this course

(All levels)

7 November 2018, 1.30 - 4.30pm Freeths Nottingham

VCE NOT AVAILABLE

Cost: £20 plus VAT per delegate (payable in advance). Places limited to 20.

Presented by Marlborough Training

Course overview

This interactive session will give delegates access to the essential tools and techniques associated with scoping, planning, implementing and controlling projects and large tasks. It will help delegates to apply these techniques in a very pragmatic way to their roles at work in order to bring energy and focus to large tasks while staying on top of their day jobs.

Suitable audience:

This workshop provides a practical introduction to the key tools and techniques used in project management and their application to managing workloads and multiple priorities.

Suitable audience: It is suitable for any staff, both managerial and non-managerial, who want a better appreciation of core project principles which can be applied as part of an overall approach to time management and personal organisation.

Overview and topics to be covered include:

- What are the key elements of good project management?
- How can we use these principles to plan projects and large tasks of all sizes and complexity at work?
- Why can projects and large tasks fail or get into difficulty and how can we prevent and manage these issues?
- How can projects and large tasks be planned alongside the ongoing expectations and demands associated with the 'day job'?
- How can good planning inform effective stakeholder management?
- How can project principles be used flexibly to cope with changing priorities and new expectations?
- How can we stay on track of delivery?

Interactive elements

Interactive methods on this course will include:

- Small groups work enabling delegates to use project planning tools to help them to define, scope and schedule real workplace initiatives.

- Case studies and scenarios in which teams will consider how to use key project principles to manage stakeholder expectations, keep on top of multiple and changing priorities and ensure effective delivery.

Duration: Half a day (3 training hours)

Competencies

This course will cover:

B6 Negotiation

C1 Communicate clearly and effectively

Presenter profiles:

Kevin Sutcliffe is an experienced manager and consultant who has worked with a range of learners at all levels in diverse industry sectors. These include many law firms and local authorities in addition to sectors such as financial services, health and social care and engineering. He has managed projects, coached project managers and helped many project teams plan, implement and close projects. He has a particular interest in helping a wide range of learners take the core principles of project management and apply them in pragmatic ways to their own workload management.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

S106 Masterclass

Repeated from East Midlands

(Intermediate/Advanced)

Theme: Planning, Environmental and Highways

13 November 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Sharpe Pritchard, London

VCE NOT AVAILABLE

Presented by Sharpe Pritchard and Geldards

Course overview

The course will cover the current law and practice on the use of suitable planning obligations.

Suitable audience:

In-house lawyers, planners, highways and housing officers

Overview and topics to be covered include:

- recent case law and government policy, including the draft revised National Planning Policy Framework and related government publications
- viability reviews
- practical session with examples of drafting for various topics, such as security provision (e.g. bonds and parent company guarantees)
- compliance with Regulations 122/123 of the Community Infrastructure Levy Regulations 2010 as amended
- related practical issues

Interactive elements

Workshop and/or discussion forum

There will be plenty of opportunity for sharing experiences and problem-solving.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B4 Draft documents

B6 Negotiation

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Brian Hurwitz heads the planning law team at Sharpe Pritchard. He has many years' experience, both in the public sector and in private practice. He has advised local authorities on plan-making and development management and negotiates and prepares section 106 agreements and highways agreements on developments involving important strategic and/or regional sites. He has frequently spoken at seminars and client training events and has written articles in the Journal of Planning and Environmental Law and Planning magazine and is a contributor on Westlaw Insight on development consent orders. Sharpe Pritchard is ranked in Planning magazine's list of top planning lawyers, Legal 500 and Chambers & Partners. The latter describes Brian as *"an extremely proficient lawyer, with exceptional technical knowledge and commercial awareness"*.

Denise Stephenson is a partner at Sharpe Pritchard based in the planning team. She has extensive experience of major regeneration projects and has negotiated many section 106 agreements and highway agreements. This includes a large number of redevelopment projects, wind farms and infrastructure projects, mixed use developments and sport and leisure facilities. She also provides advice in all areas of administrative law, listed building and conservation areas and on the community infrastructure levy. She is credited in Chambers & Partners as being *"an excellent lawyer who provides exceptional support on extremely complicated cases"*.

Charles Felgate is an experienced planning and environmental lawyer, who provides advice to both public and private sector clients.

Charles regularly participates in planning and enforcement appeals, call ins and related matters. His current projects include advising Peakman Limited in relation to minerals proposals at Tir Pentwys. He has recently completed a year long public inquiry for the M4 Corridor around Newport.

He also has significant non-contentious experience, delivering section 106 agreements and other infrastructure agreements. He recently completed a s.106 agreement to deliver a residential development of 2,300 plus homes on the site of the former Drakelow Park Power Station, near Burton upon Trent on behalf of South Derbyshire District Council.

Charles also has significant judicial review and statutory challenge experience with numerous notable successes in the Administrative and Planning Courts to his credit.

Natalie Harries is a Solicitor specialising in Planning Law at our Cardiff office. Prior to qualification in 2018, Natalie was a Trainee Solicitor at Geldards and spent a year training with the Public Law Team. During her training contract Natalie assisted the team on a number of matters, including a multi-million pound business acquisition which comprised of a site with a complex planning history; and a public inquiry into the proposed M4 motorway corridor around Newport. As part of the public inquiry, Natalie provided significant legal research support to leading counsel and assisted in drawing together all the information required for the closing speech.

On a day to day basis Natalie advises both Local Authorities and National Park Authorities on a number of planning matters, including:

- drafting and negotiating Section 106 Agreements and Unilateral Undertakings for a whole range of proposed development, and deeds of variation;
- applications for certificates of lawfulness, and in particular whether the certificate should be lawfully granted;

- matters of enforcement, including the drafting of breach of condition notices and enforcement notices; and
- permitted development rights.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Delivery Models

(Intermediate/Advanced)

Theme: Acting Commercially

15 November 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch)
Geldards Nottingham

VCE NOT AVAILABLE

Presented by Bevan Brittan and Sharpe Pritchard

Course overview

This session will provide an overview of the common models for the delivery of a wide variety of outcomes for local authorities, from delivery to other public sector organisations as well to/with the private sector, use of charging and trading powers, whether a corporate vehicle is needed, the pros and cons of outsourcing and insourcing, and the key themes which need to be considered. The session will also include suggested delivery models and will include a discussion about appropriate types of vehicle for different sample aims and outcomes.

Suitable audience:

Senior legal managers or other senior managers

Overview and topics to be covered include:

- Charging and trading
- Whether a corporate vehicle is appropriate
- Common types of corporate vehicle
- Funding a corporate vehicle and State aid
- Degrees of local authority control, governance and decision-making
- Common pitfalls and how to avoid them

Interactive elements

The speakers will use the session to map out with delegates a couple of sample scenarios, to show how the key themes filter into those scenarios.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B2 Legal research

Presenter profiles:

John Sharland, Sharpe Pritchard is a local government lawyer specialising in procurement law and projects for the delivery of services for public authorities. He has worked on major regeneration projects and advised on the structures and delivery vehicles for

authorities to achieve their objectives. John is an expert on [administrative law](#) and local government finance, and regularly advises on [public law](#) issues such as constitution and [governance](#), propriety and ethics, [freedom of information](#), [data protection](#) and [human rights](#).

Peter Collins, Sharpe Pritchard advises public, private and third sector clients on corporate and company law matters. Peter advises on the creation of tailored commercial delivery structures, including joint ventures and limited liability partnerships. He also has considerable corporate finance experience and advises clients on company acquisitions and disposals, private equity and venture capital investments (including limited partnership fund structures), capital fundraisings, group reorganisations, board governance matters and shareholder issues.

Peter also advises regularly on commercial contracts, State aid and public procurement matters

Chris Harper, Bevan Brittan is a commercial lawyer specialising in corporate law issues. In the context of local authorities, he has a broad range of experience including wholly-owned delivery vehicles, joint ventures (with other public sector or private sector participants), mergers and acquisitions, sales of assets, investments and group restructurings/re-organisations. He also advises on company law compliance issues (e.g. directors' duties). He acts for public sector bodies nationally (including local authorities, health sector entities and public private partnerships), as well as private sector organisations, often interfacing with the public sector, including as part of multi-disciplinary teams alongside financial and other advisors.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Introduction to Planning for Junior Solicitors

(Junior lawyers interested in planning work)

Theme: Planning, Environmental and Highways

20 November 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) (followed by lunch) Browne Jacobson Nottingham, (with Video Conferencing Equipment to Browne Jacobson's offices in Birmingham and London)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Anthony Collins

Course overview

This introductory training will provide a an overview of how the planning legal system works, focusing on key topic areas that will provide a useful legal update for practicing planning and property lawyers and junior lawyers wishing to find out more about how planning law works. The speakers will also updated attendees on the revised NPPF.

Suitable audience:

Property lawyers finding out more about planning law and the processes involved and junior planning lawyers

Overview and topics to be covered include:

- What is development
- Outline of the NPPF
- Section 106 Agreements the basics
- Planning enforcement
- Planning conditions
- The planning application process
- Relevant cases of interest

Interactive elements

There will be discussion forum at the end of the training session

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B Technical legal practice

B6 Negotiation

C Working with other people

Presenter profiles:

Stuart Evans (Senior Associate, Anthony Collins Solicitors)

Stuart has over 25 years' experience providing guidance and support in relation to Local Government law. Before joining Anthony Collins Solicitors, he spent 15 years working at Birmingham City Council where Stuart was the lead lawyer in all areas of Planning Regeneration, Environmental and Licensing work.

Phil Robson (Planning Counsel, Kings Chambers)

Phil was called to the bar in 2011 and specialises in all aspects of planning, environmental, local government and property law. He has written papers in statutory appeals and judicial review claims in the High Court, advised developers and local authorities on planning and environmental issues and has appeared at a number of planning inquiries and enforcement appeals.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Detailed Drafting course

(Intermediate/Advanced)

Theme: Drafting Commercial Contracts

22 November 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch), Geldards Derby

VCE NOT AVAILABLE

Presented by Geldards and Weightmans

Course overview

The course will consider principles relevant to contract drafting and discuss how to apply these practically to draft effective contracts. Subjects covered in the course are expected to include:

- The interaction between procurement and drafting
- Updating the drafting of contracts in the light of legal developments
- Contract management
- Plain English drafting

Suitable audience:

Local authority lawyers who are involved in drafting contracts. It is assumed that those attending will have some experience of drafting contracts.

Overview and topics to be covered include:

- The interaction between procurement and drafting
- Updating the drafting of contracts in the light of legal developments
- Contract management
- Plain English drafting

Interactive elements

The course will include group discussion and those attending will be encouraged to raise issues that they have come up against in contract drafting.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B Technical legal practice

B4 Draft documents

B6 Negotiation

C1 Communicate clearly and effectively

Presenter profiles:

Michelle Craven-Faulkner, Geldards is a well-respected commercial contracts lawyer with a strong background having worked in-house for many years prior to joining private practice.

Michelle has a real ability to understand her Clients' requirements in order to document them in a way that is clear, concise and user friendly.

With a particular expertise in cross border arrangements and often for Clients who are highly innovative both in terms of products (goods and or services) and contracting structure, Michelle works closely with Clients in all sectors to achieve solutions which work for them rather than attempting to mould Clients into.

In addition Michelle provides advice on all aspects of the supply and purchase of assets, goods and services with a particular interest in engineering and major projects. Her background in industry brings a strong connection to the rail sector which is a particular specialism as is her work with renewable energy companies.

Nick Pearson, Geldards has a broad range of commercial contracts experience, with a particular focus on rail having spent two years at HS2. Nick provides commercial advice across various sectors, including rail, IT/IP/Telecoms and energy.

Vincent King, Weightmans is a projects and commercial lawyer. He advises public sector clients on outsourcing, long-term contracts for the supply of services and funding agreements. He has particular experience in the local government, higher education and police sectors. Vincent has established a variety of contractual and corporate structures including partnering arrangements and shared services and has advised local authorities on the transfer of services and assets to new delivery vehicles.

Victoria Robertson, Weightmans undertakes commercial work within the private and public sector. She regularly drafts trading terms and introducer, services, goods, agency and distribution agreements. Victoria provides commercial advice to police forces, local authorities and universities.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Procurement case law, remedies and complex procurement procedures including procurement innovation

Procurement without tears

(Advanced)

Theme: Procurement and State Aid

28 November 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch)
Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Freeths and Geldards

Course overview

This seminar is meant to update practitioners on the law, taking into account recent case law, remedies and how to apply the Public Contracts Regulations 2015 to complex procedures, such as multi-party agreements, frameworks and dynamic purchasing systems.

Suitable audience:

Experienced lawyers and procurement professionals

Overview and topics to be covered include:

What can be learnt from current case law - including disclosure requirements, confidentiality issues and how to seek to limit potential liabilities. There will be practical assistance in drafting tender documentation, and advice based on real life scenarios.

Comments: Frequently, problems with procurement are caused by injurious behaviour by other departments of Authorities and we will seek to look to advise authorities on how to avoid getting into difficult situations.

Interactive elements

There will be a practical exercise requiring participants to show their knowledge of procurement law and its application.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

C1 Communicate clearly and effectively

Presenter profiles:

Nathan Holden is Head of Freeths Local Government Practice. He advised on a number of complex developments, including aspects related to State Aid, compulsory purchase, property issues and public procurement. He has recently been involved in a number of large-scale regeneration schemes for urban authorities in the South East.

Stephen is a Partner in Freeths Commercial / Public Sector Unit. He has recently been working on a number of complex outsourcings and the creation of joint venture entities utilised for development, including the Cambridge Investment Partnership and JV Companies across the North Midlands. He also advises on State Aid and governance issues.

Mark Gudgeon, Freeths is a professional litigator with particular interest in procurement litigation. Based in our Sheffield Office, has recently acted for a number of Local Authorities defending against procurement actions and parties bringing challenges against national governance procured projects.

Bethan Lloyd is a partner at Geldards LLP in its Commercial Services Team. She specialises in State aid and public procurement law. She has provided State aid and procurement advice in relation to a wide range of projects including urban regeneration projects and major infrastructure projects.

Jonathan Griffiths is a partner in Geldards' dispute resolution team and mainly acts on public sector disputes. He advises public authorities on procurement issues, particularly challenges and potential challenges to procurement decisions. He also speaks regularly on procurement related litigation.

Clare Hardy, Geldards provides advice on a wide range of local government law matters and also provides knowledge management on public law matters. She has advised local authorities and other public bodies on procurement and worked on a range of public sector projects.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Information Governance Update

Repeated from East Midlands

(All levels)

Theme: Information and Data

29 November 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch)
Freeths Birmingham

VCE NOT AVAILABLE

Presented by Geldards

Course overview

This update will cover the topical issue in Information Governance

Session 1 will be an overview of the GDPR and the Data Protection Bill and their implications for local authorities looking specifically at the key changes the GDPR will bring, data processing and data sharing agreements, data retention and data security and breach notification

Session 2 will switch the focus to Freedom of Information, providing a general update on recent relevant decisions by the ICO and the Tribunal

Suitable audience:

Information governance team, legal team and managers

Overview and topics to be covered include:

Data protection and the GDPR
Freedom of Information

Interactive elements

The session will include opportunities for attendees to participate in discussions and case studies.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

A2 Maintaining competence/legal knowledge

A5 - Apply understanding, critical thinking and analysis to solve problems

B Technical legal practice

B5 Advocacy

C Working with other people

C1 Communicate clearly and effectively

Presenter profiles:

Helen Snow is experienced in dealing with data protection and information law matters. She provides expert advice on Data Protection & the GDPR, Freedom of Information (FOI) and Environmental Information Regulations (EIR)

Helen regularly advises clients on DPA compliance, specifically responding to Subject Access Requests and the application of exemptions the disclosure of information and preparing and reviewing Data Protection Policies. In the context of FOI and EIR she has prepared qualified persons opinions and undertaken public interests test, advised on the application of exemptions/exceptions under the relevant provisions and has also prepared and reviewed FOI and EIR policies

Lowri Phillips has significant experience of advising public and private sector clients on data protection & GDPR (DPA), Freedom of Information (FOI) and Environmental Information (EIR) issues. She advises organisations on their legal obligations and provides practical assistance in responding to requests made under the legislation

Her FOI/EIR expertise includes regularly advising on the use of exemptions, assisting clients in drafting qualified persons opinions and public interest test outcomes. She is also experienced at dealing with appeals to the Information Commissioner's Office

Lowri also regularly advises clients on DPA compliance and has delivered many bespoke training packages for clients on DPA & GDPR, FOI and EIR

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Delivery Models

Repeated from East Midlands

(Intermediate/Advanced)

Theme: Acting Commercially

3 December 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Sharpe Pritchard, London

VCE NOT AVAILABLE

Presented by Bevan Brittan and Sharpe Pritchard

Course overview

This session will provide an overview of the common models for the delivery of a wide variety of outcomes for local authorities, from delivery to other public sector organisations as well to/with the private sector, use of charging and trading powers, whether a corporate vehicle is needed, the pros and cons of outsourcing and insourcing, and the key themes which need to be considered. The session will also include suggested delivery models and will include a discussion about appropriate types of vehicle for different sample aims and outcomes.

Suitable audience:

Senior legal managers or other senior managers

Overview and topics to be covered include:

- Charging and trading
- Whether a corporate vehicle is appropriate
- Common types of corporate vehicle
- Funding a corporate vehicle and State aid
- Degrees of local authority control, governance and decision-making
- Common pitfalls and how to avoid them

Interactive elements

The speakers will use the session to map out with delegates a couple of sample scenarios, to show how the key themes filter into those scenarios.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B2 Legal research

Presenter profiles:

John Sharland, Sharpe Pritchard is a local government lawyer specialising in procurement law and projects for the delivery of services for public authorities. He has worked on major regeneration projects and advised on the structures and delivery vehicles for authorities to achieve their objectives. John is an expert on [administrative law](#) and local government finance, and regularly advises on [public law](#) issues such as constitution and [governance](#), propriety and ethics, [freedom of information](#), [data protection](#) and [human rights](#).

Peter Collins, Sharpe Pritchard advises public, private and third sector clients on corporate and company law matters. Peter advises on the creation of tailored commercial delivery structures, including joint ventures and limited liability partnerships. He also has considerable corporate finance experience and advises clients on company acquisitions and disposals, private equity and venture capital investments (including limited partnership fund structures), capital fundraisings, group reorganisations, board governance matters and shareholder issues.

Peter also advises regularly on commercial contracts, State aid and public procurement matters

Chris Harper, Bevan Brittan is a commercial lawyer specialising in corporate law issues. In the context of local authorities, he has a broad range of experience including wholly-owned delivery vehicles, joint ventures (with other public sector or private sector participants), mergers and acquisitions, sales of assets, investments and group restructurings/re-organisations. He also advises on company law compliance issues (e.g. directors' duties). He acts for public sector bodies nationally (including local authorities, health sector entities and public private partnerships), as well as private sector organisations, often interfacing with the public sector, including as part of multi-disciplinary teams alongside financial and other advisors.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Procurement case law, remedies and complex procurement procedures including procurement innovation

Procurement without tears

(Advanced)

Repeated from East Midlands

Theme: Procurement and State Aid

4 December 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch)
Sheffield City Council

VCE NOT AVAILABLE

Presented by Freeths and Geldards

Course overview

This seminar is meant to update practitioners on the law, taking into account recent case law, remedies and how to apply the Public Contracts Regulations 2015 to complex procedures, such as multi-party agreements, frameworks and dynamic purchasing systems.

Suitable audience:

Experienced lawyers and procurement professionals

Overview and topics to be covered include:

What can be learnt from current case law - including disclosure requirements, confidentiality issues and how to seek to limit potential liabilities. There will be practical assistance in drafting tender documentation, and advice based on real life scenarios.

Comments: Frequently, problems with procurement are caused by injurious behaviour by other departments of Authorities and we will seek to look to advise authorities on how to avoid getting into difficult situations.

Interactive elements

There will be a practical exercise requiring participants to show their knowledge of procurement law and its application.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

C1 Communicate clearly and effectively

Presenter profiles:

Nathan Holden is Head of Freeths Local Government Practice. He advised on a number of complex developments, including aspects related to State Aid, compulsory purchase, property issues and public procurement. He has recently been involved in a number of large-scale regeneration schemes for urban authorities in the South East.

Stephen is a Partner in Freeths Commercial / Public Sector Unit. He has recently been working on a number of complex outsourcings and the creation of joint venture entities utilised for development, including the Cambridge Investment Partnership and JV Companies across the North Midlands. He also advises on State Aid and governance issues.

Mark Gudgeon, Freeths is a professional litigator with particular interest in procurement litigation. Based in our Sheffield Office, has recently acted for a number of Local Authorities defending against procurement actions and parties bringing challenges against national governance procured projects.

Bethan Lloyd is a partner at Geldards LLP in its Commercial Services Team. She specialises in State aid and public procurement law. She has provided State aid and procurement advice in relation to a wide range of projects including urban regeneration projects and major infrastructure projects.

Jonathan Griffiths is a partner in Geldards' dispute resolution team and mainly acts on public sector disputes. He advises public authorities on procurement issues, particularly challenges and potential challenges to procurement decisions. He also speaks regularly on procurement related litigation.

Clare Hardy, Geldards provides advice on a wide range of local government law matters and also provides knowledge management on public law matters. She has advised local authorities and other public bodies on procurement and worked on a range of public sector projects.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

How to run a successful Mentoring Programme

(Beginner/Intermediate)

Theme: Skills

12 December 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch)
Browne Jacobson Nottingham, (with Video Conferencing Equipment to Browne Jacobson's offices in Birmingham and London)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Bevan Brittan

Course overview

Mentoring is the passing on of support, guidance and advice. It describes a relationship between two people (mentor and mentee), normally working in a similar field or sharing similar experiences and is based on mutual trust and respect.

Key characteristics of mentoring:

- It is a supportive form of development.
- It focuses on helping an individual manage their career and improve their skills (legal; developing one's role; and new skills such as client relationship management).
- Personal issues can be discussed productively (unlike in coaching where the emphasis is on performance at work).
- Mentoring activities have both organisational and individual goals.

Suitable audience: Anyone with an interest in mentoring or in a mentoring role

Overview and topics to be covered include:

The scope of mentoring and the techniques of:

1. Exploration
2. Gaining a new understanding
3. Action planning

Interactive elements

We hope to include examples and perhaps a form of role play

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

David Hutton, Bevan Brittan co-leads the Local Government practice with Virginia Cooper, encompassing over 20 partners. He has a strong focus on delivering local government solutions, including assisting councils define their role and develop their Place strategies. David is recognised as a creative thinker, revered for developing commercial structures and in the use of procurement. His commercial knowledge provides advice on contract management, enforcement, and developing negotiation strategies and tactics on existing contracts including PPP and outsourcing.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Introduction to Planning for Junior Solicitors

(Junior lawyers interested in planning work)

Repeated from East Midlands

Theme: Planning, Environmental and Highways

13 December 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch)
Anthony Collins, Birmingham

VCE NOT AVAILABLE

Presented by Anthony Collins

Course overview

This introductory training will provide a an overview of how the planning legal system works, focusing on key topic areas that will provide a useful legal update for practicing planning and property lawyers and junior lawyers wishing to find out more about how planning law works. The speakers will also updated attendees on the revised NPPF.

Suitable audience:

Property lawyers finding out more about planning law and the processes involved and junior planning lawyers

Overview and topics to be covered include:

- What is development
- Outline of the NPPF
- Section 106 Agreements the basics
- Planning enforcement
- Planning conditions
- The planning application process
- Relevant cases of interest

Interactive elements

There will be discussion forum at the end of the training session

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B Technical legal practice

B6 Negotiation

C Working with other people

Presenter profiles:

Stuart Evans (Senior Associate, Anthony Collins Solicitors)

Stuart has over 25 years' experience providing guidance and support in relation to Local Government law. Before joining Anthony Collins Solicitors, he spent 15 years working at Birmingham City Council where Stuart was the lead lawyer in all areas of Planning Regeneration, Environmental and Licensing work.

Phil Robson (Planning Counsel, Kings Chambers)

Phil was called to the bar in 2011 and specialises in all aspects of planning, environmental, local government and property law. He has written papers in statutory appeals and judicial review claims in the High Court, advised developers and local authorities on planning and environmental issues and has appeared at a number of planning inquiries and enforcement appeals.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

CPR Comprehensive Update

(Intermediate)

Repeated from East Midlands

Theme: Civil litigation

18 December 2018, 9.30am registration (9.45am start) - 1.00pm (followed by lunch)
Weightmans Birmingham

VCE NOT AVAILABLE

Presented by Weightmans

Course overview

Overview: Recent developments including issues on:-

- Service
- Litigants in person
- Fundamental dishonesty
- Part 36
- Disclosure including e-disclosure

We will also give guidance on the fundamentals of the costs regime including detailed assessment and how to draft points of dispute.

Suitable audience:

Legal staff

Overview and topics to be covered include:

See above

Interactive elements

TBC

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Chris Webb-Jenkins, Partner, Weightmans LLP Chris has over 18 years' experience acting for local authorities and social care providers in the public, private and voluntary sectors. His clients include insurers, local authorities, health trusts, housing providers, national charities, domiciliary and residential care providers, and sports governing bodies. As well as defending claims, with particular experience in abuse group actions, he also provides legal advice on all aspects of social care and safeguarding, covering both adults and children.

John Riddell, Partner, Weightmans LLP - John has nearly thirty years' experience of acting for local authorities in public law litigation. His expertise includes all kinds of negligence claims and judicial review. He is the client partner for EM Lawshare.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Immigration Update

(All levels)

Theme: Immigration

19 December 2018, 9.30am registration (9.45am start) - 12.30pm (followed by lunch)
Browne Jacobson Nottingham, (with Video Conferencing Equipment to Browne Jacobson's offices in Birmingham and London)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Freeths and Browne Jacobson

Course overview

- Sponsoring overseas nationals - navigating the Tier 2 visa system
- Brexit update for employers - employing European nationals pre and post Brexit
- Recruitment - how to meet the right to work requirements
- Supporting children in local authority care by resolving immigration issues

Suitable audience:

The sessions will be suitable for all members and would be most suitable for those involved in the recruitment and retention of employees, senior strategy makers and legal teams. The sessions will also be suitable for front line local authority teams who support children in care, or any members with an interest in immigration related issues and precarious status. We anticipate that HR teams from all organisations would benefit from attending.

Overview and topics to be covered include:

Session 1 - Sponsoring overseas nationals - navigating the Tier 2 visa system

This session will investigate the Tier 2 process for recruiting and retaining overseas nationals. This session is particularly topical as recruitment from the European Union is becoming more challenging with Brexit in full swing and employers considering Tier 2 as a viable alternative. Emma Brooksbank from Freeths LLP and Helen Taylor from Browne Jacobson will talk you through the Tier 2 system; from securing and maintaining a Tier 2 licence to securing a visa for a potential new employee. They will identify some of the challenges faced by Tier 2 employers and will pose strategy solutions for these.

You will then be invited to become decision makers for a Tier 2 licence holder and navigate the process yourself, delving into immigration law as you go.

Session 2 - Brexit update for employers - employing European nationals pre and post Brexit

We will bring you right up to date with the current position for European nationals residing and working in the UK, pre and post Brexit. Tom Bradford of Freeths LLP and Ros Foster of Browne Jacobson will unravel the Withdrawal Agreement and government policy

announcements to give you an insight into the new immigration system for EU nationals. They will particularly focus on European workers and will identify the issues that employers need to be alert to at this stage.

In this session you will be asked to consider a number of scenarios for European employees and will need to identify the right immigration routes. To keep you on your toes, we will also run a round of Brexit Bingo; dabbers at the ready.

Interactive elements

The two morning sessions will follow a format of a mini lecture followed by the opportunity to put new knowledge into practice and conclude with questions and answers.

Duration: Half a day (2.5 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Emma Brooksbank at Freeths has worked as a specialist immigration solicitor for over 11 years, most recently heading a national immigration team. Emma specialises in advising and assisting higher education institutions and local authorities with clients including the University of Leeds and Darlington Borough Council. Chambers reports that Emma “focuses on commercial immigration matters and regularly undertakes Tier 1, Tier 2 and Tier 5 related work. “Emma is knowledgeable, extremely competent and displays an excellent attitude towards her clients”.

Tom Bradford is a partner at Freeths and brings over 10 years' experience as a barrister to his practice. He led a team of immigration lawyers at UKVI before entering private practice. Tom was rated as a leading individual in business immigration in Chambers UK 2016 He has acted for global and multinational companies as well as high profile and HNW private clients in various sectors including financial services, IT, media, recruitment and education. Chambers describes Tom as the "ideal choice for contentious business immigration matters"

Ros Foster has been a partner at Browne Jacobson since May 2013. She trained in local government and spent 11 years working in house dealing with a wide range of local government and both contentious and non-contentious public law matters.

Ros has acted on a variety of threatened judicial reviews against the Parliamentary and Health Service Ombudsman and the Local Government Ombudsman and advises NHS England in relation to vires and judicial review. Ros continues to lead a team that provides

legal support to Hackney London Borough Council in relation to its Overstaying Families Intervention Team project.

Chambers 2018 found Ros to be 'a very hard-working and competent litigation lawyer: good at managing big cases but also good at working on the detail.' Clients comment: 'She has outstanding knowledge of the subject, provides sound advice and understands what the main issues are

Helen Taylor leads Browne Jacobson's immigration team, having a particular focus on the Points Based System and UK Visas and Immigration compliance. Helen is also an employment specialist enabling her to provide added-value advice on connected HR matters.

In relation to employment matters, Helen advises on TUPE, restructures, disciplinary and grievance hearings, employment tribunal claims and executive terminations. She specialises in providing advice to commercial organisations.

Legal 500 describe Helen as 'very knowledgeable' and confirm she is a key figure in Browne Jacobson's immigration practice.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Immigration Update (afternoon workshop)

(All levels)

Theme: Immigration

19 December 2018, 1.30pm - 3pm Browne Jacobson Nottingham, (with Video Conferencing Equipment to Browne Jacobson's offices in Birmingham and London)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Freeths and Browne Jacobson

Course overview

- Sponsoring overseas nationals - navigating the Tier 2 visa system
- Brexit update for employers - employing European nationals pre and post Brexit
- Recruitment - how to meet the right to work requirements
- Supporting children in local authority care by resolving immigration issues

Suitable audience:

The sessions will be suitable for all members and would be most suitable for those involved in the recruitment and retention of employees, senior strategy makers and legal teams. The sessions will also be suitable for front line local authority teams who support children in care, or any members with an interest in immigration related issues and precarious status. We anticipate that HR teams from all organisations would benefit from attending.

Overview and topics to be covered include:

Workshop 1 - Recruitment - how to meet the right to work requirements

This session will be in a workshop format. Helen Taylor from Browne Jacobson and Tom Bradford of Freeths LLP will facilitate discussion around right to work compliance, the checks which must be carried out for all new starters and the common pitfalls and challenges faced by HR teams.

You will be able to test your knowledge with a traffic light quiz.

Workshop 2 - Supporting children in local authority care by resolving immigration issues

This training session will run as a discussion forum and will consider the complex issues faced by local authorities when children come into their care without secure immigration status. Ros Taylor of Browne Jacobson and Emma Brooksbank of Freeths LLP will put their first-hand experience to the group and will raise questions around how best to support children's best interests, how to protect them from harm and how to persuade the Home Office to grant status.

There will be the opportunity to discuss wider issues around precarious status, and the hostile environment for immigration non-compliance and how this impacts children's safety and welfare protection. This session will be suitable for anyone with an interest in immigration policy, including but not limited to, front line local authority employees and social workers.

During this session you will have the opportunity to work through a real life scenario with three siblings in local authority care who have been brought to the UK illegally and abandoned by their parents. You will have the opportunity to speak to the social worker on the case, the headteacher of the children's school, their immigration advisor, a Home Office caseworker and the children themselves (you may be asked to play these roles but no prior acting experience is required!). You will consider where the local authority's duty of care lies and together devise a strategy to best support the children and secure immigration status for them.

Interactive elements

Delegates will be split into two groups with a choice of two discussion led workshops.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Emma Brooksbank at Freeths has worked as a specialist immigration solicitor for over 11 years, most recently heading a national immigration team. Emma specialises in advising and assisting higher education institutions and local authorities with clients including the University of Leeds and Darlington Borough Council. Chambers reports that Emma "focuses on commercial immigration matters and regularly undertakes Tier 1, Tier 2 and Tier 5 related work. "Emma is knowledgeable, extremely competent and displays an excellent attitude towards her clients".

Tom Bradford is a partner at Freeths and brings over 10 years' experience as a barrister to his practice. He led a team of immigration lawyers at UKVI before entering private practice. Tom was rated as a leading individual in business immigration in Chambers UK 2016 He has acted for global and multinational companies as well as high profile and HNW private clients in various sectors including financial services, IT, media, recruitment and education. Chambers describes Tom as the "ideal choice for contentious business immigration matters"

Ros Foster has been a partner at Browne Jacobson since May 2013. She trained in local government and spent 11 years working in house dealing with a wide range of local government and both contentious and non-contentious public law matters.

Ros has acted on a variety of threatened judicial reviews against the Parliamentary and Health Service Ombudsman and the Local Government Ombudsman and advises NHS England in relation to vires and judicial review. Ros continues to lead a team that provides legal support to Hackney London Borough Council in relation to its Overstaying Families Intervention Team project.

Chambers 2018 found Ros to be 'a very hard-working and competent litigation lawyer: good at managing big cases but also good at working on the detail.' Clients comment: 'She has outstanding knowledge of the subject, provides sound advice and understands what the main issues are

Helen Taylor leads Browne Jacobson's immigration team, having a particular focus on the Points Based System and UK Visas and Immigration compliance. Helen is also an employment specialist enabling her to provide added-value advice on connected HR matters.

In relation to employment matters, Helen advises on TUPE, restructures, disciplinary and grievance hearings, employment tribunal claims and executive terminations. She specialises in providing advice to commercial organisations. Legal 500 describe Helen as 'very knowledgeable' and confirm she is a key figure in Browne Jacobson's immigration practice.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Construction Contracts (JCT, NEC3)

With top tips on contract management and post-Grenfell issues

(Introductory)

Theme: Drafting Commercial Contracts

8 January 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Geldards Nottingham

VCE NOT AVAILABLE

Presented by Anthony Collins

Course overview

This training will appeal to lawyers and project managers. It looks at the full suite of JCT 2016 contracts and considers when to use each of the most-used forms as well as introducing NEC 4 suite of contracts and considering in overview how the NEC way of delivering projects differs. This will be followed by a session delivering top tips for contract management as well as post-Grenfell issues to consider.

The sessions will use practical examples and will be interactive to allow for discussion.

Suitable audience:

Lawyers with basic experience in using construction contracts and other officers involved in compiling or managing works contracts or contracts for maintenance and repairs.

Overview and topics to be covered include:

- Choosing the correct form of JCT 2016 contract
- Introducing the NEC 4 suite of contracts
- Practical tips on contract management
- Post-Grenfell issues to consider

There will be an opportunity for questions throughout.

Interactive elements

The session will include a discussion forum and case studies.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Andrew Lancaster is a Partner at Anthony Collins Solicitors in our construction and public procurement team operating within the local government sector. He is a specialist in helping clients to manage construction management issues and how to keep disputes to a minimum.

Beulah Allaway is an Associate at Anthony Collins Solicitors. Beulah specialises in construction and procurement advice to local government, housing, education and social business sectors. Beulah provides legal advice on drafting construction and repairs contracts whilst supporting clients with regard to challengeable construction defects; assisting in high value procurement exercises.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Regeneration Masterclass

(Intermediate/Advanced)

Theme: Land acquisition, appropriation and disposal

16 January 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Geldards Derby

VCE NOT AVAILABLE

Presented by Geldards and Anthony Collins

Course overview

This course will provide comprehensive analysis of legal issues relevant to regeneration and practical discussion on managing local authority involvement in regeneration projects. We will look at effective land management and land disposal and consider property law issues that affect regeneration. We will consider local authority powers and governance. We will look at the law relating to planning and compulsory purchase and consider how planning and compulsory purchase might be used to support regeneration. We will consider the range of structures which might be used when local authorities work with developers on regeneration projects, including development agreements and joint ventures.

Suitable audience:

Local authority lawyers who are involved in advising on, co-ordinating or drafting documents for regeneration projects or whose authorities are considering options for regeneration projects.

Overview and topics to be covered include:

Property law issues and local government law issues affecting land transactions
Planning law
Compulsory purchase
Joint ventures

Interactive elements

The course will include interactive discussion of how the legal issues might affect regeneration projects.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B Technical legal practice
C Working with other people

Presenter profiles:

Tiffany Cloynes, Geldards is a Partner and Head of Public Sector, she has extensive experience of working with the public sector. She has over the last 25 years advised on numerous regeneration projects and collaborative models between the public and private sector. Tiffany is recognised as a “regeneration ace” and is particularly interested in how local authority assets can be used to assist revenue regeneration. Tiffany has worked with local authorities, particularly looking at business planning and delivering objectives and how this is tracked through the appropriate model and to delivery. Recently Tiffany has been involved in considering income generation strategies with client particularly around implementation, by in from partners and stakeholders and achieving certainty around delivery.

Charles Felgate, Geldards is recognised as a leader in the field of planning and environmental law. His practice covers all aspects of planning law, including contentious and non contentious work. He acts for numerous local authorities, as well as a number of national park authorities, routinely advising on planning and enforcement matters and strategic planning issues.

Charles is originally from New Zealand, where he qualified as a barrister and solicitor in 1998. In the UK Charles initially worked for several local authorities in a locum capacity, before joining Geldards in 2003 and transferring his qualifications to the UK, specialising in planning and environmental law.

Charles regularly participates in planning appeals and called in planning applications. He has significant expertise in compulsory purchase and compensation claims, planning obligations, highways adoption agreements, stopping up orders, and other infrastructure agreements. He also regularly advises on contaminated land issues.

Paul Hilsdon, Geldards has been advising public sector clients (including local authorities, universities, further education colleges and various third sector organisations) on property matters for over 25 years. His work has included sales to developers as well as advising on the redevelopment of local authority owned property assets. He advised Derby City Council in relation to its development of the 180 acre brownfield development site at Pride Park and currently advises a number of EM Lawshare consortium members on significant projects including housing and regeneration

Rebecca Hazeldine, Geldards advises local authorities and other public sector bodies on range of areas including alternative delivery models, options appraisals, governance arrangements, regeneration and development projects, commercial contracts and land assembly. Rebecca has recently been advising local authorities on alternative options for the delivery of services and where possible the opportunity to generate an income.

Jane Trevithick is joint head of property for Anthony Collins Solicitors. She works closely with both the public and private sectors in the property and construction arena. She has been involved in significant projects, including the regeneration of a deprived area of Liverpool and a £100 million redevelopment of canal-side area of Lancaster. As vice chair of Heritage Works, outside of work, Jane works to bring historic buildings back into economic use.

Richard Brooks, Anthony Collins advises on significant public sector and housing projects, including advising on joint ventures, outsourcing, public private partnerships and all aspects of development and asset management. His practice includes advising on the strategy for projects, suitable legal structures and project implementation. Richard has advised both central government departments, local authorities, housing associations and charities on all aspects of regeneration, energy and asset related projects.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

How to run a successful mentoring programme

(Beginner/Intermediate)

Repeated from East Midlands

Theme: Skills

18 January 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Sheffield City Council

VCE NOT AVAILABLE

Presented by Bevan Brittan

Course overview

Mentoring is the passing on of support, guidance and advice. It describes a relationship between two people (mentor and mentee), normally working in a similar field or sharing similar experiences and is based on mutual trust and respect.

Key characteristics of mentoring:

- It is a supportive form of development.
- It focuses on helping an individual manage their career and improve their skills (legal; developing one's role; and new skills such as client relationship management).
- Personal issues can be discussed productively (unlike in coaching where the emphasis is on performance at work).
- Mentoring activities have both organisational and individual goals.

Suitable audience: Anyone with an interest in mentoring or in a mentoring role

Overview and topics to be covered include:

The scope of mentoring and the techniques of:

1. Exploration
2. Gaining a new understanding
3. Action planning

Interactive elements

We hope to include examples and perhaps a form of role play

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

David Hutton, Bevan Brittan co-leads the Local Government practice with Virginia Cooper, encompassing over 20 partners. He has a strong focus on delivering local government solutions, including assisting councils define their role and develop their Place strategies. David is recognised as a creative thinker, revered for developing commercial structures and in the use of procurement. His commercial knowledge provides advice on contract management, enforcement, and developing negotiation strategies and tactics on existing contracts including PPP and outsourcing.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

RIPA Update

(Intermediate)

Theme: Criminal Litigation

22 January 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Browne Jacobson Nottingham, (with Video Conferencing Equipment to Browne Jacobson's offices in Birmingham and London)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Browne Jacobson

Course overview

Introduction to RIPA
Types of surveillance
Covert human intelligence sources
Codes of Practice
Social Media
Investigatory Powers Act 2016

Suitable audience:

Those who are likely to take part in investigations that might be subject to RIPA, those seeking RIPA authorities or authorising officers

Overview and topics to be covered include:

See above

Interactive elements

Case studies and break-out group exercises

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B4 Draft documents

B5 Advocacy

Presenter profiles:

Andrew Hopkin, Browne Jacobson, specialises in regulatory work, defending corporate bodies and individuals in prosecutions brought by regulators such as the Health and Safety Executive, Environment Agency and local authorities. He also prosecutes cases advising and representing organisations such as Natural England, the Marine Management Organisation and fire authorities.

Carl May-Smith, Browne Jacobson, a former Senior Crown Prosecutor, specialises in regulatory and criminal advice and advocacy; advises public bodies on enforcement; advocacy in criminal courts, regulatory tribunals and inquests.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Immigration Update

(All levels)

Repeated from East Midlands

Theme: Immigration

23 January 2019, 9.30am registration (9.45am start) - 12.30pm (followed by lunch)
Sheffield City Council

VCE NOT AVAILABLE

Presented by Freeths and Browne Jacobson

Course overview

- Sponsoring overseas nationals - navigating the Tier 2 visa system
- Brexit update for employers - employing European nationals pre and post Brexit
- Recruitment - how to meet the right to work requirements
- Supporting children in local authority care by resolving immigration issues

Suitable audience:

The sessions will be suitable for all members and would be most suitable for those involved in the recruitment and retention of employees, senior strategy makers and legal teams. The sessions will also be suitable for front line local authority teams who support children in care, or any members with an interest in immigration related issues and precarious status. We anticipate that HR teams from all organisations would benefit from attending.

Overview and topics to be covered include:

Session 1 - Sponsoring overseas nationals - navigating the Tier 2 visa system

This session will investigate the Tier 2 process for recruiting and retaining overseas nationals. This session is particularly topical as recruitment from the European Union is becoming more challenging with Brexit in full swing and employers considering Tier 2 as a viable alternative. Emma Brooksbank from Freeths LLP and Helen Taylor from Browne Jacobson will talk you through the Tier 2 system; from securing and maintaining a Tier 2 licence to securing a visa for a potential new employee. They will identify some of the challenges faced by Tier 2 employers and will pose strategy solutions for these.

You will then be invited to become decision makers for a Tier 2 licence holder and navigate the process yourself, delving into immigration law as you go.

Session 2 - Brexit update for employers - employing European nationals pre and post Brexit

We will bring you right up to date with the current position for European nationals residing and working in the UK, pre and post Brexit. Tom Bradford of Freeths LLP and Ros Foster of Browne Jacobson will unravel the Withdrawal Agreement and government policy announcements to give you an insight into the new immigration system for EU nationals. They will particularly focus on European workers and will identify the issues that employers need to be alert to at this stage.

In this session you will be asked to consider a number of scenarios for European employees and will need to identify the right immigration routes. To keep you on your toes, we will also run a round of Brexit Bingo; dabbers at the ready.

Interactive elements

The two morning sessions will follow a format of a mini lecture followed by the opportunity to put new knowledge into practice and conclude with questions and answers.

Duration: Half a day (2.5 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Emma Brooksbank at Freeths has worked as a specialist immigration solicitor for over 11 years, most recently heading a national immigration team. Emma specialises in advising and assisting higher education institutions and local authorities with clients including the University of Leeds and Darlington Borough Council. Chambers reports that Emma “focuses on commercial immigration matters and regularly undertakes Tier 1, Tier 2 and Tier 5 related work. “Emma is knowledgeable, extremely competent and displays an excellent attitude towards her clients”.

Tom Bradford is a partner at Freeths and brings over 10 years' experience as a barrister to his practice. He led a team of immigration lawyers at UKVI before entering private practice. Tom was rated as a leading individual in business immigration in Chambers UK 2016 He has acted for global and multinational companies as well as high profile and HNW private clients in various sectors including financial services, IT, media, recruitment and education. Chambers describes Tom as the “ideal choice for contentious business immigration matters”

Ros Foster has been a partner at Browne Jacobson since May 2013. She trained in local government and spent 11 years working in house dealing with a wide range of local government and both contentious and non-contentious public law matters.

Ros has acted on a variety of threatened judicial reviews against the Parliamentary and Health Service Ombudsman and the Local Government Ombudsman and advises NHS England in relation to vires and judicial review. Ros continues to lead a team that provides legal support to Hackney London Borough Council in relation to its Overstaying Families Intervention Team project.

Chambers 2018 found Ros to be 'a very hard-working and competent litigation lawyer: good at managing big cases but also good at working on the detail.' Clients comment: 'She has outstanding knowledge of the subject, provides sound advice and understands what the main issues are

Helen Taylor leads Browne Jacobson's immigration team, having a particular focus on the Points Based System and UK Visas and Immigration compliance. Helen is also an employment specialist enabling her to provide added-value advice on connected HR matters.

In relation to employment matters, Helen advises on TUPE, restructures, disciplinary and grievance hearings, employment tribunal claims and executive terminations. She specialises in providing advice to commercial organisations. Legal 500 describe Helen as 'very knowledgeable' and confirm she is a key figure in Browne Jacobson's immigration practice.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Immigration Update (afternoon workshop)

(All levels)

Repeated from East Midlands

Theme: Immigration

23 January 2019, 1.30pm - 3pm Sheffield City Council

VCE NOT AVAILABLE

Presented by Freeths and Browne Jacobson

Course overview

- Sponsoring overseas nationals - navigating the Tier 2 visa system
- Brexit update for employers - employing European nationals pre and post Brexit
- Recruitment - how to meet the right to work requirements
- Supporting children in local authority care by resolving immigration issues

Suitable audience:

The sessions will be suitable for all members and would be most suitable for those involved in the recruitment and retention of employees, senior strategy makers and legal teams. The sessions will also be suitable for front line local authority teams who support children in care, or any members with an interest in immigration related issues and precarious status. We anticipate that HR teams from all organisations would benefit from attending.

Overview and topics to be covered include:

Workshop 1 - Recruitment - how to meet the right to work requirements

This session will be in a workshop format. Helen Taylor from Browne Jacobson and Tom Bradford of Freeths LLP will facilitate discussion around right to work compliance, the checks which must be carried out for all new starters and the common pitfalls and challenges faced by HR teams.

You will be able to test your knowledge with a traffic light quiz.

Workshop 2 - Supporting children in local authority care by resolving immigration issues

This training session will run as a discussion forum and will consider the complex issues faced by local authorities when children come into their care without secure immigration status. Ros Taylor of Browne Jacobson and Emma Brooksbank of Freeths LLP will put their first-hand experience to the group and will raise questions around how best to support children's best interests, how to protect them from harm and how to persuade the Home Office to grant status.

There will be the opportunity to discuss wider issues around precarious status, and the hostile environment for immigration non-compliance and how this impacts children's safety and welfare protection. This session will be suitable for anyone with an interest in

immigration policy, including but not limited to, front line local authority employees and social workers.

During this session you will have the opportunity to work through a real life scenario with three siblings in local authority care who have been brought to the UK illegally and abandoned by their parents. You will have the opportunity to speak to the social worker on the case, the headteacher of the children's school, their immigration advisor, a Home Office caseworker and the children themselves (you may be asked to play these roles but no prior acting experience is required!). You will consider where the local authority's duty of care lies and together devise a strategy to best support the children and secure immigration status for them.

Interactive elements

Delegates will be split into two groups with a choice of two discussion led workshops.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Emma Brooksbank at Freeths has worked as a specialist immigration solicitor for over 11 years, most recently heading a national immigration team. Emma specialises in advising and assisting higher education institutions and local authorities with clients including the University of Leeds and Darlington Borough Council. Chambers reports that Emma "focuses on commercial immigration matters and regularly undertakes Tier 1, Tier 2 and Tier 5 related work. "Emma is knowledgeable, extremely competent and displays an excellent attitude towards her clients".

Tom Bradford is a partner at Freeths and brings over 10 years' experience as a barrister to his practice. He led a team of immigration lawyers at UKVI before entering private practice. Tom was rated as a leading individual in business immigration in Chambers UK 2016 He has acted for global and multinational companies as well as high profile and HNW private clients in various sectors including financial services, IT, media, recruitment and education. Chambers describes Tom as the "ideal choice for contentious business immigration matters"

Ros Foster has been a partner at Browne Jacobson since May 2013. She trained in local government and spent 11 years working in house dealing with a wide range of local government and both contentious and non-contentious public law matters.

Ros has acted on a variety of threatened judicial reviews against the Parliamentary and Health Service Ombudsman and the Local Government Ombudsman and advises NHS England in relation to vires and judicial review. Ros continues to lead a team that provides legal support to Hackney London Borough Council in relation to its Overstaying Families Intervention Team project.

Chambers 2018 found Ros to be 'a very hard-working and competent litigation lawyer: good at managing big cases but also good at working on the detail.' Clients comment: 'She has outstanding knowledge of the subject, provides sound advice and understands what the main issues are

Helen Taylor leads Browne Jacobson's immigration team, having a particular focus on the Points Based System and UK Visas and Immigration compliance. Helen is also an employment specialist enabling her to provide added-value advice on connected HR matters.

In relation to employment matters, Helen advises on TUPE, restructures, disciplinary and grievance hearings, employment tribunal claims and executive terminations. She specialises in providing advice to commercial organisations. Legal 500 describe Helen as 'very knowledgeable' and confirm she is a key figure in Browne Jacobson's immigration practice.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Update for Monitoring Officers

(Intermediate/Advanced)

Theme: Local Government Law

24 January 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) (followed by lunch) Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Bevan Brittan and Sharpe Pritchard

Course overview

A session looking at the commercialisation of Councils, social media and an elections law update.

Suitable audience:

Local authority monitoring officers and legal advisers

Overview and topics to be covered include:

Session 1:

Commercialisation - what is it?

Powers to charge and trade commercially and when do you need a company?

Is the Gordon Peters v Haringey case a game changer?

Social Media - Do's and Don't's

Session 2:

An update on election law, including proposed changes to election law in England and Wales, problem areas in elections and how best to avoid them.

Interactive elements

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively
D Managing themselves and their own work

Comments:
Professionalism and judgement

Presenter profiles:

Emyr Thomas, Sharpe Pritchard specialises in electoral law having acted for Returning Officers in a number of high profile election petitions. He also advises on electoral law generally. He is described in the latest edition of the Legal 500 as having “... detailed and comprehensive knowledge of electoral law paired with extensive experience and incredible approachability”.

Judith Barnes, Bevan Brittan is a governance specialist and advises on powers (including commercialisation) constitutional issues; conduct and ethics; options appraisals and structuring; shared services; setting up and managing Teckal and Trading companies, LLPS, charities and social enterprises and leads on major regeneration schemes.

Judith has direct experience within local government as Borough Secretary & Solicitor and Monitoring Officer for Greenwich Council. Prior to this she was Head of Legal Services for Lewisham Council.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

An Introduction to the Coroners Court for Local Authorities

A practical approach to the Coroners jurisdiction focussing on typical local authority issues such as social care and highways

(Introductory/Intermediate)

Theme: Civil Litigation

29 January 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Geldards Nottingham

VCE NOT AVAILABLE

Presented by Geldards

Course overview

A comprehensive and practical introduction to the Coroners court for those lawyers less familiar with the jurisdiction or who might appear as witnesses.

Suitable audience:

Lawyers and other legal staff within public authorities together with social work or other managers who might appear as witnesses in the Coroners Court

Overview and topics to be covered include:

- The Coroners Jurisdiction
- Coroners investigations
- Inquest hearings including Pre Inquest Reviews
- Preparing for court & giving evidence
- Prevent Future Death Reports
- How to approach the proceedings as a public sector organisation

Interactive elements

Discussion through case examples will be encouraged

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement
B2 Legal research
B5 Advocacy
C1 Communicate clearly and effectively

Presenter profiles:

Steve Eccleston is the Assistant Director for Legal Services & Deputy Monitoring Officer for Sheffield Council. He qualified as a solicitor in 1991 in private practice and joined

Sheffield City Council in 1992. He was appointed Assistant Director for Legal Services in 2010 and has responsibility for the Social Care, Civil Litigation and Governance teams. Steve has had conduct of various high profile cases over the years including Judicial Reviews into Sheffield's Council Tax Support Scheme, leisure centre closures, highway tree removal and library reorganisations. He was lead lawyer for Sheffield in the Hillsborough Inquests, in *H & L v A Local Authority* [2011] regarding information sharing in child protection and in the case of *Dillner v SCC* [2016] EWHC 945 (Admin) concerning SCC's highway maintenance and tree replacement programme. Steve sits as an Assistant Coroner in Sheffield and is a trustee of two major Church of England charities.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Legal Research Skills Course

(All levels)

Theme: Skills

5 February 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) De Vere Hotel, East Midlands Conference Centre

VCE NOT AVAILABLE

Presented by Weightmans

Course overview

How to access and use the best legal research tools so you make sure that you have access to up to date statute, case law and precedents and informed academic discussion of legal issues. The course will look at legal research sites such as Practical Law, Westlaw, Lexis Nexis and Lawtel. We will also look at background free search facilities such as google. Finally we will consider the best academic books on local government and other key areas that local government lawyers will encounter.

Suitable audience:

Solicitors and other legal staff at all levels.

Overview and topics to be covered include:

See overview

Interactive elements

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B2 Legal research

B4 Draft documents

Presenter profiles:

Tony Simmonds, University of Nottingham teaches legal research to all levels of students at the University. In a former role he designed e-learning content and wrote the legal research manual for the (then) College of Law.

Julie Watts - Thomson Reuters:- Julie holds a first class LLB (Hons) law degree, a Postgraduate Diploma in Legal Practice (LPC) and LLM Master of Laws awarded by the University of Derby. Whilst studying at Derby, she worked as a Westlaw Student Representative, training students to use Westlaw UK and Lawtel, before progressing to work for Thomson Reuters as a Customer Trainer for the Academic sector. Julie is

currently working for the Strategic Customer Training Team, providing training solutions and product support to Thomson Reuters' premier clients.

Gavin Allan - Thomson Reuters - Gavin holds a Post Graduate Diploma Law degree and a Postgraduate Diploma in Legal Practice (LPC) from the College of Law. Gavin has worked in legal publishing for 22 years, most recently working for the Regional Training Team at Thomson Reuters. In this role as Customer Trainer Gavin provides training solutions and product support in the Central and North West regions.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Responsibility towards Children and Young People including Disclosure in Children's Services Claims and their impact on social care provision

Liability and disclosure in Child Abuse Claims

(Intermediate/Advanced)

Theme: Civil Litigation

6 February 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Browne Jacobson Nottingham, (with Video Conferencing Equipment to Browne Jacobson's offices in Birmingham and London)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Browne Jacobson

Course overview

An update on the law on liability in this arena, followed by a risk analysis using latest statistics.

An examination of:

- The types of claim that might arise in a children's litigation social care context
- The records which are requested as a Subject Access Request and how this might differ to a request in the contemplation of civil proceedings
- CPR - The duty of disclosure
- The various disclosure issues that arise under the DPA and CPR
- CPR - The duty of disclosure

Suitable audience:

Lawyers, Information governance offices, complaints officers, social worker team leaders and senior managers

Overview and topics to be covered include:

Session 1 will fall into two halves first looking at the outcome of the Supreme Court decision in CN & GN -v- Poole BC (to be heard in July 2018, with judgment expected in October 2018) and the likely impact on Failure to Remove, professional negligence and Human Right Act claims.

The second half of this session will look at where the risk now lies for local authority social services department

Session 2 will look at the duties of disclosure (DPA and CPR) various means by which disclosure might be requested from Local Authorities, the factors to be taken into

account, how department should exchange and share data about information requests, and how relevant material should be shared safely and when.

There will be a short case study for participants to engage in a general damages assessment in the second half of this session before lunch.

Interactive elements

Quiz / Workshop/practical exercise

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B2 Legal research

C1 Communicate clearly and effectively

Presenter profiles:

Sarah Erwin-Jones - Sarah specialises in social services, the care sector and legal costs along with education. Sarah has gained a wealth of experience and dealt with a wide range of cases including those relating to institutional abuse and professional negligence. She dealt with the personal injury claim that followed the tragic death of Victoria Climbié and has been involved in a number of high profile group actions, taking cases to the Court of Appeal and Supreme Court. She advises clients on risk management, child protection, human rights, Public Inquiries and Data Protection Act issues.

Ceri-Sian Williams - Ceri-Sian specialises in representing local authorities in respect of the many issues which arise following allegations of abuse or professional negligence by social workers and others. This includes providing advice regarding police investigations, dealing with the media, and handling subsequent claims. Ceri-Sian has significant trial experience, including acting for the local authority in JB & BB -v- Leicestershire County Council (2014) and acting for the local authority in NA -v- Nottinghamshire County Council [2017] UKSC 60.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

General Property Law Update

(Beginner/Intermediate)

Theme: Land acquisition, appropriation and disposal

11 February 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Sharpe Pritchard

Course overview

An update seminar dealing with recent developments and topical issues in property law relevant to local authorities. The course will include developments in both housing law, and commercial property law.

Suitable audience:

Lawyers, surveyors, property managers

Overview and topics to be covered include:

- Recent developments in property law, the exact content may be subject to change to reflect latest hot topics, but likely to include:
- Right to Buy
- Property fraud
- The Telecommunications Code
- Town and Village Greens
- Rights and Easements

Interactive elements

There will be an element of interaction such as a workshop and/or case studies

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

A2 Legal knowledge and developments in the law

B Technical legal practice

B2 Legal research

C Working with other people

D Managing themselves and their own work

Presenter profiles:

Gemma Duncan, Sharpe Pritchard advises public sector clients on their property portfolios. Gemma has particular experience in real estate law, drafting and negotiating development agreements, property disposals, leases and ancillary documentation. She also advises on site assembly issues, and is regularly involved with complex regeneration and development projects. Gemma also advises local authorities on the EU public procurement regime particularly as it applies to development projects.

Richard Hanstock, Cornerstone Barristers advises private companies, individuals, and public authorities in a range of practice areas including housing, planning, licensing, property, local authority governance and services, public law, and regulatory law. Richard has particular expertise in tenancy fraud, planning enforcement proceedings, confiscation matters, licensing appeals and regulatory proceedings. Richard has first-hand experience of the duties and pressures faced by public authorities, having spent time on secondment to local authorities, social landlords and licensing authorities.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Judicial Review Masterclass

(Intermediate/Advanced)

Theme: Civil Litigation

12 February 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch)
Leicester City Council

VCE NOT AVAILABLE

Course overview

This course will be delivered by Andrew Sharland, Barrister. Full content will be available nearer the time.

Suitable audience:

Interactive elements

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

TBC

Presenter profiles:

Andrew Sharland, Barrister, 11 KBW

Andrew has a broad public law practice with a particular emphasis on the fields of human rights, education, health and community care law, local government, planning and professional discipline and regulatory law. He also regularly acts in information law, public procurement and employment matters. Andrew acts for individuals, charities, companies NGOs, central and local government bodies and foreign governments in domestic and European courts. Andrew is a member of the Attorney-General's A Panel of counsel.

Andrew is a co-author of the leading practitioners' textbook, *Judicial Review: Principles and Procedure* (OUP, 2013)

Andrew is also contributor to R McManus QC, *the Courts*, P Coppel QC, *Information Rights* and Atkins Court Forms on Human Rights and *Education*

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Making an in-house team more commercial

(Introductory)

Theme: Acting Commercially

13 February 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch)
Geldards Derby

VCE NOT AVAILABLE

Presented by Geldards

Course overview

This session will provide a practical introduction to working commercially and generating income for a local authority. We will look at opportunities for income generation and the legal issues associated with them, as well as the practicalities of business planning and marketing.

We will consider effective bid assurance - devising a governance structure and decision-making process that covers vires, regulatory compliance and local authority decision making whilst also enabling agile and business lead decisions to be made; invoicing and billing; changing the culture.

Suitable audience:

Lawyers who are involved in providing services to clients outside their local authorities and any other income generation activities

Overview and topics to be covered include:

- Income generation by local authorities
- Business planning
- Effective bid assurance

Interactive elements

Those attending will be encouraged to discuss the issues raised and how they will apply them in practice. The session will include a quiz.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- C Working with other people
- D Managing themselves and their own work

Presenter profiles:

Tiffany Cloynes, Geldards is a Partner and Head of Public Sector, she has extensive experience of working with the public sector. She has over the last 25 years advised on numerous regeneration projects and collaborative models between the public and private sector. Tiffany is recognised as a “regeneration ace” and is particularly interested in how local authority assets can be used to assist revenue regeneration. Tiffany has worked with local authorities, particularly looking at business planning and delivering objectives and how this is tracked through the appropriate model and to delivery. Recently Tiffany has been involved in considering income generation strategies with client particularly around implementation, by in from partners and stakeholders and achieving certainty around delivery.

Clare Hardy, Geldards is experienced in advising local authorities on issues relating to income generation, such as powers for charging and trading. She has extensive experience of advising on public sector matters. She provides advice on a wide range of local government law matters, such as constitutional and governance issues, contracts and standards of conduct. She also provides knowledge management on public law matters. Prior to joining Geldards she trained at Eversheds, where her training contract focused on local government and included a secondment to Lancashire County Council. She also undertook a secondment to Tameside Metropolitan Borough Council as a qualified solicitor.

Rebecca Hazeldine, Geldards advises local authorities and other public sector bodies on range of areas including alternative delivery models, options appraisals, governance arrangements, regeneration and development projects, commercial contracts and land assembly. Rebecca has recently been advising local authorities on alternative options for the delivery of services and where possible the opportunity to generate an income.

Robert Smith is Geldards’ Business Development and Marketing Director. He has wide ranging business development and marketing experience with some of the UK’s leading brands and organisations. His experience includes all areas of modern business development and marketing, where he specialises in supporting legal teams to develop their understanding of sectors and markets to enhance the service provided for existing and new clients. This includes the local government legal sector where Robert has worked for 15 years.

Deborah Eaton, Sheffield City Council has nearly 30 years’ experience across almost every area of local government including litigation, housing, ASB, employment, public contracts and procurement, highways and has latterly specialised in all aspects of education law and governance including advising on executive reports and decision making. Deborah developed an expertise in company formation having established a number of foundation trusts and schools’ companies including being the legal lead in the establishment of Learn Sheffield, a school company jointly owned by more than 170 schools and the council. From August 2017 she has been the Bid Assurance Solicitor assisting the Director in commercialising the Legal Service by successfully obtaining places on legal services framework contracts and translating that into getting work; establishing a “Go / No Go” decision making framework which covers vires, regulatory compliance, and governance.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Licensing Update

(Intermediate)

Theme: Licensing

27 February 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Gedling Borough Council

VCE NOT AVAILABLE

Presented by Weightmans

Course overview

There will be an update on the latest developments in liquor licensing and taxi licensing including a discussion on the “hot topics” affecting licensing authorities.

Suitable audience:

Solicitors/Legal Officers advising Licensing Officers and/or appearing at appeal hearings.

Overview and topics to be covered include:

Local Authority Licensing
Case Law Update
Mock hearing - Advocacy Skills

Interactive elements

This session will involve discussion and participation from delegates. The course will also offer delegates the opportunity to complete a quiz/puzzle relevant to licensing.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement
B Technical legal practice
B2 Legal research
B4 Draft documents
B5 Advocacy
B6 Negotiation
C Working with other people
C1 Communicate clearly and effectively
D Managing themselves and their own work

Presenter profiles:

Francesca Whyley is the Service Manager for Legal Services at Gedling Borough Council. Francesca joined the Council in 2007 having worked as a criminal defence solicitor in

private practice. Francesca has undertaken several taxi licensing appeals and advises the Licensing Committee and licensing officers on taxi and liquor licensing.

Laura Chaplin is a Litigation and Licensing Solicitor at Gedling Borough Council. Laura joined the Council in 2017 having worked in private practice as a criminal defence solicitor, Laura is a Higher Rights Advocate and has represented the Council in a number of taxi licensing appeal cases. Laura regularly advises Members at Licensing Committee and is the legal licensing lead at the Council.

Belinda Moore is a Partner at Weightmans. She has 25 years experience of handling public law issues and heads the local government team at Weightmans' Leicester office. She has extensive licensing law experience and has advised many EM Lawshare members over its twelve year existence.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Licensing Update (afternoon workshop)

(Intermediate)

Theme: Licensing

27 February 2019, 9.30am registration 2pm - 4pm Gedling Borough Council

VCE NOT AVAILABLE

Presented by Weightmans

Course overview

The afternoon workshop will include a mock hearing dealing with a licensing appeal and will involve the assistance of Counsel from Kings Chambers. There will be an opportunity for delegates to play various roles in the hearing. There will also be some useful tips on how to present appeals from Counsel.

Suitable audience:

Solicitors/Legal Officers advising Licensing Officers and/or appearing at appeal hearings.

Overview and topics to be covered include:

Local Authority Licensing
Case Law Update
Mock hearing - Advocacy Skills

Interactive elements

This session will involve discussion and participation from delegates. The course will also offer delegates the opportunity to complete a quiz/puzzle relevant to licensing.

Duration: Half a day (2 training hours)

Competencies

This course will cover:

A Ethics professionalism and judgement
B Technical legal practice
B2 Legal research
B4 Draft documents
B5 Advocacy
B6 Negotiation
C Working with other people
C1 Communicate clearly and effectively
D Managing themselves and their own work

Presenter profiles:

Francesca Whyley is the Service Manager for Legal Services at Gedling Borough Council. Francesca joined the Council in 2007 having worked as a criminal defence solicitor in

private practice. Francesca has undertaken several taxi licensing appeals and advises the Licensing Committee and licensing officers on taxi and liquor licensing.

Laura Chaplin is a Litigation and Licensing Solicitor at Gedling Borough Council. Laura joined the Council in 2017 having worked in private practice as a criminal defence solicitor, Laura is a Higher Rights Advocate and has represented the Council in a number of taxi licensing appeal cases. Laura regularly advises Members at Licensing Committee and is the legal licensing lead at the Council.

Belinda Moore is a Partner at Weightmans. She has 25 years experience of handling public law issues and heads the local government team at Weightmans' Leicester office. She has extensive licensing law experience and has advised many EM Lawshare members over its twelve year existence.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Working with Politicians Masterclass

(Intermediate/Advanced)

Theme: Local Government Law

28 February 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Anthony Collins

Course overview

This course will be an interactive and entertaining session about how to work with politicians on strategic and other matters. It covers practical advice on legal issues that lawyers can find themselves facing; such as demands for information; splits within groups, proportionality, outside bodies and code of conduct matters; as well as advice and discussion on how best to read the situation, structure reports and other documents and keep your members on the straight and narrow!

Suitable audience:

For senior lawyers, Monitoring Officers and all those involved in working with politicians- or who would like to be...

Overview and topics to be covered include:

Please see above

Interactive elements

Case studies and discussion forum

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Olwen Dutton, Anthony Collins is a very experienced and highly regarded lawyer with over thirty years' experience in working with local authorities and the wider public sectors in a variety of senior roles. She specialises in governance and the wider commercialisation agenda.

Alex Lawrence, Anthony Collins advises local government and the wider public sector on local government law, governance, decision making and commercial matters including the application of the public procurement and state aid rules. Alex trained at Anthony Collins Solicitors and qualified as a solicitor in 2011 before spending several years as an in-house solicitor at Leicestershire County Council.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

General Property Law Update

(Beginner/Intermediate)

Repeated from East Midlands

Theme: Land acquisition, appropriation and disposal

5 March 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Sharpe Pritchard London

VCE NOT AVAILABLE

Presented by Sharpe Pritchard

Course overview

An update seminar dealing with recent developments and topical issues in property law relevant to local authorities. The course will include developments in both housing law, and commercial property law.

Suitable audience:

Lawyers, surveyors, property managers

Overview and topics to be covered include:

- Recent developments in property law, the exact content may be subject to change to reflect latest hot topics, but likely to include:
- Right to Buy
- Property fraud
- The Telecommunications Code
- Town and Village Greens
- Rights and Easements

Interactive elements

There will be an element of interaction such as a workshop and/or case studies

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

A2 Legal knowledge and developments in the law

B Technical legal practice

B2 Legal research

C Working with other people

D Managing themselves and their own work

Presenter profiles:

Gemma Duncan, Sharpe Pritchard advises public sector clients on their property portfolios. Gemma has particular experience in real estate law, drafting and negotiating development agreements, property disposals, leases and ancillary documentation. She also advises on site assembly issues, and is regularly involved with complex regeneration and development projects. Gemma also advises local authorities on the EU public procurement regime particularly as it applies to development projects.

Richard Hanstock, Cornerstone Barristers advises private companies, individuals, and public authorities in a range of practice areas including housing, planning, licensing, property, local authority governance and services, public law, and regulatory law. Richard has particular expertise in tenancy fraud, planning enforcement proceedings, confiscation matters, licensing appeals and regulatory proceedings. Richard has first-hand experience of the duties and pressures faced by public authorities, having spent time on secondment to local authorities, social landlords and licensing authorities.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Conducting Local Authority Prosecutions

(Intermediate)

Theme: Criminal Litigation

6 March 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Geldards Derby

VCE NOT AVAILABLE

Presented by Geldards

Course overview

This course will cover in an interactive manner (through case study review and discussion) Code of practice for crown prosecutors, decision-taking and the procedures to be observed when prosecuting as a Local Authority Lawyer. We will also cover reviewing evidence, drafting summonses, preparation for a guilty plea, trials and objection handling.

Suitable audience:

Local Authority Lawyers and Legal Assistants/Officers

Overview and topics to be covered include:

Interactive elements

Various parts of the course will be interactive, see overview.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B4 Draft documents

B5 Advocacy

B6 Negotiation

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Paul Barber, Sheffield City Council has significant experience over 20 years in the area of criminal litigation in both public and private sector. He has worked for over 10 years prosecuting matters for Sheffield City Council including prosecutions for school attendance, housing and licensing matters.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Private Sector Housing

(Intermediate)

Theme: Housing

7 March 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Browne Jacobson Nottingham, (with Video Conferencing Equipment to Browne Jacobson's offices in Birmingham and London)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Browne Jacobson

Course overview

Overview: Housing standards - residential tribunal hearings for improvement notices and prohibition orders.

Improvement notices and civil penalties

Residential Property Tribunals - preparation and attendance

Hoarding

Suitable audience:

Legal practitioners and officers working in the field of private sector housing tenancies.

Overview and topics to be covered include:

Housing standards - residential tribunal hearings for improvement notices and prohibition orders

Improvement notices and civil penalties

Residential Property Tribunals - preparation and attendance

Hoarding

Interactive elements

Case studies and discussion forum

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

Presenter profiles:

Martin Lee has nearly 30 years' experience in practising Housing Law as a qualified solicitor. In the early part of his career he built up a team of housing practitioners in a leading law firm in Nottingham, mainly representing tenants facing possession proceedings, enforcing landlords' repairing covenants and prosecuting unlawful eviction claims. Since establishing his own firm in Mansfield in 2001, Martin Lee & Co, he now primarily represents social landlords in all areas of housing management and tenancy enforcement, as well as advising private landlords in setting up, managing and terminating tenancies.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Education Law Update

(Intermediate)

Theme: Education

12 March 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Sharpe Pritchard

Course overview

The scale of academy conversion has meant significant changes to the local education environment. Join us for a discussion of key issues facing local authorities in a post-academy world, which will include an update on legal issues arising in the education sector, changes to policies, legislation and case law which affect education functions.

Topics to be covered include:

- Place planning duties
- SEN and tribunals
- Home/school transport
- Coordinated admissions process
- Education otherwise than at school / welfare and inclusion
- Non-school attendance

Suitable audience:

Local authority legal advisers and education officers

Overview and topics to be covered include:

- Place planning duties
- SEN and tribunals
- Home/school transport
- Coordinated admissions process
- education otherwise than at school / welfare and inclusion
- non-school attendance

Interactive elements

The course will include a discussion forum.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Annie Moy, Sharpe Pritchard specialises in public procurement and commercial contracts, with particular experience in social infrastructure schemes. Annie is the lead partner responsible for education projects and regularly advises on the establishment and construction of new schools and associated community facilities and on the conversion, transfer and re-brokerage of academies. Annie also advises on strategic technology projects, social care projects, regeneration schemes, housing, PPP and PFI projects.

Catherine Newman, Sharpe Pritchard is involved in education projects and has advised on the commercial aspects of a large number of academy conversions. These have included complex sponsored academy projects and issues related to on-going school works, PFI contracts, onsite children's centres, loans, grants and the provision of on-going council services to academies.

Catherine also has significant expertise in the field of education law and advises on numerous queries related to necessary statutory procedures for changes to maintained schools, the outsourcing of school education related services and consents for disposal of school land and playing fields.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Workshop on Committees, Scrutiny and Standards

(Intermediate)

Theme: Local Government Law

14 March 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Freeths Nottingham, (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Weightmans and Freeths

Course overview

- Council, Cabinet and committees; their roles and responsibilities
- Overview and Scrutiny; what is it and how do you get the best out of it?
- The role of the legal advisor at meetings
- Quasi-judicial committees
- Publicity, information and filming
- Managing meetings the role of the chair and procedure rules
- How to conduct a Conduct investigation-principles and practice.
- Role of the Investigating Officer
- Applicability of Nolan Principles
- Limitations of the system, scope of the Code of Conduct
- When are you "acting as Councillor" in the world of Social Media?
- Availability of Sanctions, use of Criminal regime for DPI issues
- What does "disrespect" and "disrepute" mean in the modern world?
- Local Resolution-what is it?
- Relevance of the recent Hussain v Sandwell and Ledbury Town Council cases
- Proposals for reform, outcome of consultation exercise

Suitable audience:

Legal Officers

Overview and topics to be covered include:

Please see above

Interactive elements

We will take you through a case study

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Simon Goacher joined Weightmans in February 2013 to head up the Local Government team.

Formerly Head of Legal and Democratic Services at Cheshire West and Cheshire Council, Simon has enjoyed a long and distinguished career in local government law spanning almost two decades.

He has led on significant projects including an innovative housing stock transfer at Wirral Council and on the promotion of a private Act of Parliament. He was awarded the title of Local Government Young Solicitor of the year in 2006. As Head of Legal Services and Monitoring Officer at Wirral Council, Simon was the lead legal adviser for key projects including regeneration schemes in New Brighton and Birkenhead.

In 2009, he was appointed Head of Legal Services and Monitoring Officer of the newly created Cheshire West and Chester Council. This involved the creation of a single authority from four councils.

Simon has been a member of the projects boards for a number of major projects including the creation of Council-owned companies, as well as significant outsourcing and regeneration projects.

Since joining Weightmans Simon has advised a number of local authorities on powers and governance on high profile matters. He has also provided training to council officers and members on governance and ethical standards and carried out a number of complex and sensitive investigations.

John Riddell, Partner, Weightmans LLP - John has nearly thirty years experience of acting for local authorities in public law litigation. His expertise includes all kinds of negligence claims and judicial review. He is the client partner for EM Lawshare.

Stephen Pearson is a partner at Freeths specialising in Local Government and governance matters, initially qualifying in Local Government and having been seconded to the governance units of several public bodies and Local Authority owned entities.

Stephen has advised on a range of governance issues for a range of public and education bodies including Local Authorities, Academies, FE Colleges and NHS Bodies. He has carried out a large number of LA Member code of conduct investigations and hearings as well as investigations into alleged misfeasance/misconduct, safeguarding issues, and alleged political interference with Officer roles.

He has developed governance and ombudsman codes for a range of public/not for profit and trade bodies, been chair of a Parish Council and a Non-Executive Director of an Acute Hospital Trust so has seen the issues involved from both sides!

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Legal Research Skills Course

(All levels)

Repeated from East Midlands

Theme: Skills

19 March 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch)
Weightmans Birmingham

VCE NOT AVAILABLE

Presented by Weightmans

Course overview

How to access and use the best legal research tools so you make sure that you have access to up to date statute, case law and precedents and informed academic discussion of legal issues. The course will look at legal research sites such as Practical Law, Westlaw, Lexis Nexis and Lawtel. We will also look at background free search facilities such as google. Finally we will consider the best academic books on local government and other key areas that local government lawyers will encounter.

Suitable audience:

Solicitors and other legal staff at all levels.

Overview and topics to be covered include:

See overview

Interactive elements

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

B2 Legal research
B4 Draft documents

Presenter profiles:

Tony Simmonds, University of Nottingham teaches legal research to all levels of students at the University. In a former role he designed e-learning content and wrote the legal research manual for the (then) College of Law.

Julie Watts - Thomson Reuters:- Julie holds a first class LLB (Hons) law degree, a Postgraduate Diploma in Legal Practice (LPC) and LLM Master of Laws awarded by the University of Derby. Whilst studying at Derby, she worked as a Westlaw Student Representative, training students to use Westlaw UK and Lawtel, before progressing to work for Thomson Reuters as a Customer Trainer for the Academic sector. Julie is

currently working for the Strategic Customer Training Team, providing training solutions and product support to Thomson Reuters' premier clients.

Gavin Allan - Thomson Reuters - Gavin holds a Post Graduate Diploma Law degree and a Postgraduate Diploma in Legal Practice (LPC) from the College of Law. Gavin has worked in legal publishing for 22 years, most recently working for the Regional Training Team at Thomson Reuters. In this role as Customer Trainer Gavin provides training solutions and product support in the Central and North West regions.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

How to make change happen

A practical exploration of overcoming barriers to change

(All levels)

Theme: Skills

26 March 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch), Freeths Nottingham (with Video Conferencing Equipment to Freeths offices in Leicester, Birmingham, Manchester, London and Sheffield)

Please note we offer the option to attend this course via video conference at another of our offices to make it accessible to as many EM Lawshare members as possible. We do our best to deliver the best experience we can with the technology we have, but inevitably it may not be as effective as attending the course in person. We always appreciate your feedback and make improvements if we can.

Presented by Sharpe Pritchard

Course overview

Organisations in the public and private sector are facing challenging times with reducing budgets, increasing client expectations and the introduction of new technologies. All too often, organisations and those who work for them recognise that change is required but struggle to make it happen.

This interactive and engaging session explores practical approaches to overcoming and barriers to change that organisation face. The session is suitable for anyone interested in making changes that result in positive outcomes, and is relevant to all levels and professional backgrounds.

Suitable audience:

Overview and topics to be covered include:

Organisations in the public and private sector are facing challenging times with reducing budgets, increasing client expectations and the introduction of new technologies. All too often, organisations and those who work for them recognise that change is required but struggle to make it happen.

This interactive and engaging session explores practical approaches to overcoming and barriers to change that organisation face. The session is suitable for anyone interested in making changes that result in positive outcomes, and is relevant to all levels and professional backgrounds.

Interactive elements

The course will be discussion based and will include case studies.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

Presenter profiles:

Annie Moy, Sharpe Pritchard specialises in public procurement and commercial contracts, with particular experience in social infrastructure schemes. Annie is the lead partner responsible for education projects and regularly advises on the establishment and construction of new schools and associated community facilities and on the conversion, transfer and re-brokerage of academies. Annie also advises on strategic technology projects, social care projects, regeneration schemes, housing, PPP and PFI projects.

Debbie Bondi, Sharpe Pritchard is an accomplished business development professional with over 20 years' experience and a strong background in supporting and leading transformation projects, developing commercial opportunities and using technology to effect change.

She has extensive experience of working with clients to design, establish and deliver major projects. She is a skilled interim project manager and is respected for her practical approach which focuses on delivery. Previous clients include public, private and not-for profit organisations in a range of sectors including local government, education, retail, finance and telecoms.

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk

Information Governance Update

(All levels)

Repeated from East Midlands

Theme: Information and Data Law

27 March 2019, 9.30am registration (9.45am start) - 1.00pm (followed by lunch) Sheffield City Council

VCE NOT AVAILABLE.

Presented by Geldards

Course overview

This update will cover the topical issue in Information Governance

Session 1 will be an overview of the GDPR and the Data Protection Bill and their implications for local authorities looking specifically at the key changes the GDPR will bring, data processing and data sharing agreements, data retention and data security and breach notification

Session 2 will switch the focus to Freedom of Information, providing a general update on recent relevant decisions by the ICO and the Tribunal

Suitable audience:

Information governance team, legal team and managers

Overview and topics to be covered include:

Data protection and the GDPR
Freedom of Information

Interactive elements

The session will include opportunities for attendees to participate in discussions and case studies.

Duration: Half a day (3 training hours) including lunch

Competencies

This course will cover:

A Ethics professionalism and judgement

A2 Maintaining competence/legal knowledge

A5 - Apply understanding, critical thinking and analysis to solve problems

B Technical legal practice

B5 Advocacy

C Working with other people

C1 Communicate clearly and effectively

Presenter profiles:

Helen Snow is experienced in dealing with data protection and information law matters. She provides expert advice on Data Protection & the GDPR, Freedom of Information (FOI) and Environmental Information Regulations (EIR)

Helen regularly advises clients on DPA compliance, specifically responding to Subject Access Requests and the application of exemptions the disclosure of information and preparing and reviewing Data Protection Policies. In the context of FOI and EIR she has prepared qualified persons opinions and undertaken public interests test, advised on the application of exemptions/exceptions under the relevant provisions and has also prepared and reviewed FOI and EIR policies

Lowri Phillips has significant experience of advising public and private sector clients on data protection & GDPR (DPA), Freedom of Information (FOI) and Environmental Information (EIR) issues. She advises organisations on their legal obligations and provides practical assistance in responding to requests made under the legislation

Her FOI/EIR expertise includes regularly advising on the use of exemptions, assisting clients in drafting qualified persons opinions and public interest test outcomes. She is also experienced at dealing with appeals to the Information Commissioner's Office

Lowri also regularly advises clients on DPA compliance and has delivered many bespoke training packages for clients on DPA & GDPR, FOI and EIR

How to book

To book a place on this course please visit the website www.emlawshare.co.uk or contact Julie Scheller julie.scheller@freeths.co.uk